

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER AND CHAIRPERSON,
DISTRICT COMMON EXAMINATION BOARD, RANGA REDDY DISTRICT.**

Rc.No.05/DCEB/2010-11

Date : 11-11-2010.

Sub: Examinations -District Common Examination, R.R. Dist.- Half Yearly
Examinations for Classes VI to X – Time Table Communicated - Conduct of
Examinations - Distribution of question paper packets – Certain information
Communicated and instruction – issued.

All the Heads of ZP/ Government / Aided / Unaided Recognized Secondary / Upper
Primary Schools are hereby informed that the Half Yearly Examinations will be held from 15th
December – 2010 to 23rd December 2010.

HALF YEARLY EXAMINATIONS TIME TABLE FOR CLASSES VI TO X 2010-11

Date & Day	Subject	Duration of Examination	
		10.A.M to 12.30 A.M	1.30 P.M to 4.00 P.M
		Classes	Classes
15-12-2010 Wednesday	First Language	X paper –I & For Class VIII & IX	X Paper –II For Class VI & VII
18-12-2010 Saturday	Second Language	-do-	-do-
20-12-2010 Monday	Third Language	-do-	-do-
21-12-2010 Tuesday	Mathematics	-do-	-do-
22-12-2010 Wednesday	General Science	-do- VIII,IX Ph.Sci. Paper-I	-do- VIII,IX Bio.Sci. Paper -II
23-12-2010 Thursday	Social Studies	X paper –I & For Class VIII & IX	X Paper –II For Class VI & VII

The Half Yearly Examinations should be conducted as per the time table communicated.
The answer scripts should be valued soon after the examination of each subject.
Progress Cards should be issued before 31-12-2010.

DELIVERY OF QUESTION PAPER PACKETS – CUM – PARCELS

The Route Officers will deliver the sealed question paper packets-cum – parcels to the
Mandal Educational Officers (M.E.O) of 37 Mandals on 10-12-2010. All the Mandal Educational
Officers (M.E.O) are requested to stay in their Head quarters or make an arrangement to receive the
Question paper packets by one of the Mandal Resource Persons (M.R.P) from 10-12-2010 to
13-12-2010.

All the Head Masters of Ranga Reddy District are informed to collect the question paper
packets from the concerned Mandal Educational Officers (M.E.O). A responsible teacher may be
deputed to the concerned Mandal Resource Centre (MRC) two days before the commencement of
the examinations with a copy of recognition proceedings, authorization letter, a copy of the figure
statement and Xerox copy of the D.D submitted. He / She should collect the Question paper Packets
issued by the MEO only after verifying the packets in the presence of MEO. Variations, if any
should be noted at the distribution centre and required packets may be collected. In case of receipt
of wrong medium packets, the same may be returned to the MEO and required paper packets may
be taken. **The examination centers which are beyond 5 kms from the MRC should collect all**

the Question Paper Packets two days before the commencement of the examination but the centers within the area of 5 kms should collect the Packets of Language papers (I, II and III language) two days before the examinations and the Non-language paper packets (Maths, Sciences and Social Studies) at 8 am of 21st Dec 2010.

All the Mandal Educational Officers (M.E.O)s are informed to issue the sealed question paper packets to the deputed teacher of the concerned institutions, reporting with a copy of recognition proceedings, authorization letter, a copy of the figure statement and Xerox copy of the D.D, of their Mandal two days before of the Examination. The deputed teacher should be instructed to verify the packets as per the figure statement and inform the variations if any. Such variations wrong medium, incorrect strength etc. may be recorded in the issue register at MRC (which may be informed to the Secretary, DCEB later) and required packets should be issued. (This is to avoid the problem of shortage of question paper on the day of Examination). **Note: 1.All the packets of the centers beyond the 5 kms from MRC to be issued two days before commencement of the examinations. 2. Only the Languages paper packets of the centers within the area of 5 kms should be issued two days before the commencement of the examinations and other non-language paper packets should be issued at 8 am on 21st Dec 2010.**

For Vocational course, question papers will not be supplied by the D.C.E.B. The Heads of Institutions have to make their own arrangements.

The Mandal Educational Officers (M.E.O)s should not issue the question paper packets to the unrecognized Institutions and to the unrecognized classes and section. A copy of the recognition proceedings may be obtained and on verification only, the question paper packets may be issued.

The Head Master is the Chief Superintendent of the Concerned School Examination Centre.

The first Assistant teacher in every institution should act as joint Custodian. The Chief Superintendent and joint Custodian will be held responsible for safe custody of question paper packets and for conducting the Examinations.

Mandal Educational Officers (M.E.O)s are informed that the distribution shall be made duly maintaining the record of issue.

If any deviations noticed by the inspecting officers, officials, Board Members and other Competent authorities, the Headmasters will be held responsible for disciplinary action.

The DCEB Examination fees due list of the schools is available with the M.E.O. Kindly check and pay the dues amount in the way of D.D in favor of Secretary DCEB R.R.Dist., and the D.D should be submitted to M.E.O Concerned or to the Secretary DCEB, failing which they will not be issued the question paper packets. The M.E.Os are requested not to issue question paper packets to the schools whose balance is pending. And inform the same to DCEB Secretary.

All HM's are required to provide their Mobile Contact Number to provide **dceb Log in / Passwords**. Please mail your mobile number to **dceb @ rrdeo.com**. Or Contact **dceb admin @ 9293943540**.

Half Yearly Examination Onwards the Question paper Pattern of classes **VI, VII, & VIII**, will be based on learning Enhancement Programme (L.E.P). You can down load the model paper from our Website, www.rrdeo.com.

Sd/-

**District Educational Officer,
//T.C.F.B.O//**

To

All the Heads of Institutions of U.P.S / H.S under all managements,

All the Deputy Educational Officers of R.R. Dist.

The Asst. Commissioner for Government Examinations,
Office of the D.E.O., R.R.Dist.

All the Mandal Educational Officers in R.R.Dist.

**Secretary, DCEB , R.R.Dist
Mobile No. 9391026902**