



SRI VENKATESWARA UNIVERSITY :: TIRUPATI

APPLICATION FOR THE AWARD OF THE DEGREE OF UNDER GRADUATE COURSES

(B.A./B.Sc./B.Com./B.A (OL)/B.B.M./B.Music./B.Sc.(Home Sci.)

IN ADVANCE / IN ABSENTIA

(Strike off Which is not applicable)

Application for admission to the 53rd Annual Convocation

DEGREE FOR WHICH APPLICATION IS MADE.....

- NOTE :**
1. Pre-degree Certificate (P.U.C./H.S.S.L.C/Central Board Certificate / Corporal Certificate/ Board of Intermediate Education Certificate) in original must be enclosed, failing which the application will not be considered
 2. Candidates who are already degree holders and who have been exempted from appearing Part-I Languages to enable them appear for another degree have to enclose their B.A./B.Sc./B.Com. Degree certificates in Original.
 3. Degree certificates of the regular candidates will be sent to the Principals of the colleges where they last studied and those of the private candidates will be sent to the address furnished on the self addressed cover.
 4. Private exempted candidates should enclose one self-addressed envelope (38 x 28cms) by affixing postal stamps worth Rs.35/- to send the degree certificates direct to the addresses given by them.
 5. Photostat Copy of B.A./B.Sc./B.Com. Provisional Pass Certificate must be enclosed.

1. Name of the candidate in full (CAPITAL) letters as entered in Intermediate certificate	Note : Woman Candidate should add the word "Woman" after her name,			
2. Name of the Father/Mother Name (Attested Xerox Copy of Marks of Inter/SSC/TC)				
3. Name and full address to which the Degree Certificate is to be dispatched. (with telephone number)				
4. College where studied. Also state period of study (Private candidates should state the examination centre).				
5. The Register No. and years of the first appearance of the First Year Examination C.C.S / (Y.E.S) Part-I (R.O.R) Examination.	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 30%;">Reg. No.</td> <td style="border: none; width: 30%;">Year</td> <td style="border: none; width: 40%;">Centre</td> </tr> </table>	Reg. No.	Year	Centre
Reg. No.	Year	Centre		

C.C.S./ Y.E.S./R.O.R.		Medium :		
Subject	Month and Year of Passing	Reg. No.	Marks obtained	Class for Part-I/Part-II
FIRST YEAR				
PART-I (a) Paper-I				
(b) Paper-I				
(c) Paper-I				
PART-II (Specify Subjects)				
Paper - I				
Practical - I				
Paper - I				
Practical - I				
Paper - I				
Practical - I				
SECOND YEAR				
PART-I (a) Paper- II				
(b) Paper- II				
(c) Paper- II				
PART-II (Specify Subjects)				
Paper - II				
Practical - II				
Paper - II				
Practical - II				
Paper - II				
Practical - II				

Subject	Month and Year of Passing	Reg. No.	Marks obtained	Class for Part-I/Part-II
THIRD YEAR				
PART-II (Specify Subjects)				
Paper – III				
Paper – IV				
Practical – III				
Practical – IV				
Paper – III				
Paper – IV				
Practical – III				
Practical – IV				
Paper – III				
Paper – IV				
Practical – III				
Practical – IV				

Amount of **Rs. 255/-** Andhra Bank/State Bank of India Online Challan No..... Date

STATION.....

DATE.....

Signature of the Applicant

* Additional penal fees at the following rates should be paid for late applications on each applications received :

- a) After one year and upto 3 years Rs.1010/- b) After 3 years Rs.195/- per every year.

- NOTE :-**
1. Enquiries from candidates as to the receipt of their applications in the Office of the Controller of Examinations will not receive attention. Each application should be sent by Registered Post with Acknowledgement Due card.
 2. Convocation fee should be paid into State Bank of India/Andhra Bank through **ON LINE Banking Challan** into Account No.31573992207/103210100016716 respectively available on Website and also kept ready at State Bank of India/Andhra Bank, SVU Campus Branches, Tirupati.
 3. Money orders/Postal orders Mail Transfers & and Demand Drafts will not be accepted.
 4. Applications without full particulars as required above will be summarily rejected.

Fee for admission to the Degree **IN ADVANCE** of next Convocation.

- a) Rs. 1225/- for the candidates who have passed in the proceeding year.
- b) Penal Fee after one year and upto 3 years Rs.1010/-.
- c) Penal Fee after 3 years Rs.195/- per every year.

Enclosures to be sent along with this application.

1. Original Intermediate pass Certificate and Photostat copy of Provisional Certificate.
2. Challan for the required amount payable at State Bank of India/Andhra Bank.

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