



ANDHRA UNIVERSITY
SCHOOL OF DISTANCE EDUCATION
VISAKHAPATNAM – 530 003, ANDHRA PRADESH

Prof. N.L.narasimha Rao. M.Com., Ph. D
Director
SDE/EI/Certificate Courses-Exams/(Jan-Jan)2012

Dt:28-04-2012
Visakhapatnam

Dear Student,

Sub:Conduct of Examinations for Computer Certificate courses(Jan-June)2012 batch in June2012- regd.

Please find enclosed one Examination application for Certificate Courses Examinations of the School of Distance Education to be held in Jan-2012. The Last date for payment of examination fee,the amount to be paid etc., are given below:

Examination	Last date for payment of fee And Submitting applications	Fee Rs.	Date of commencement of Examinations
Certificate courses	21-05-2012	600.00*	11-06-2012

* Candidates appearing First time for the Examination need not Pay the Examination Fee.

Candidates appearing subsequently need to pay @Rs.200/per subject or Rs.500/- for whole examination

The candidate has to send the duly filled in application form to the Director, School of Distance Education, Andhra University, Visakhapatnam on or before the last day as specified above. However applications will be accepted with a penal fee of Rs.300/- between 21-05-2012 and 26-05-2012 and with a penal fee of Rs.500/- between 27-05-2012 and 30-05-2012. Applications received after the due date and defective applications will be summarily rejected. In case the application rejected due to any objection, the candidate has to resubmit the same along with the penal fee of Rs.50.00 besides the fee mentioned above within the stipulated time. The candidate has to carefully go through the instructions given in the application form before filling. The candidate should note that the application form contains Hall-Ticket in duplicate also. The signature of the candidate is necessary both on the Hall-Ticket and Application form.

Note:

All the students who are on the Rolls of the School of Distance Education or admitted earlier and who have fulfilled the requirements are eligible to take the examination.

Payment of examination:

Students appearing for the first time need not pay examination fee. The candidates appearing subsequently have to pay the examination fee through a Crossed Demand Draft on any Nationalized Bank drawn in favour of Registrar, Andhra University, Visakhapatnam payable at Visakhapatnam or by paying cash directly at the Syndicate Bank in the premises of School of Distance Education, Andhra University, Visakhapatnam between 10.00pm to 4.00pm on all working days and from 10.00am to 1.00pm on Saturdays. The name of the Candidate, Code number and the purpose of the remittance should be clearly mentioned on the covering letter and on the reverse of the demand draft. Challans, Cheques and money orders will not be accepted.

Examination Center: School of distance Education, Andhra University, Visakhapatnam

HALL TICKET: The candidate has to collect the Original HALL Ticket from the Chief-Superintendent of the Examination Center, three days before the commencement of the examination. No further intimation will be sent to the candidates in this regard.

With best wishes

Director

Encl: 1.Examination application is enclosed herewith
2.Time-Table over leaf

(PTO)

SCHOOL OF DISTANCE EDUCATION
Andhra University, Visakhapatnam-530 003
Computer Certificate Courses (Jan-June) 2012 Batch
Examination Time Table June 2012

Days & Time June 2012	Subject code No	Subject	Theory/ Practicals	Max. Marks
Monday, 11 th June-2012 2.00 - 4.00 pm 4.30 - 6.30 pm	CCAA-1	Office Automation (Theory) (Common to all branches) Office Automation (Practicals) (Common to all branches)	75 25	100
Tuesday, 12 th June-2012 2.00 - 4.00 pm 8.00 - 10.00 am 10.00 - 12.00 am 4.30 - 6.30 pm	COMT-2 } COAA -2 } COIT - 2 } COMT-2 } COAA-2 } COIT -2 }	Multimedia Technologies(Theory) Accounting Applications (Theory) Internet Technologies (Theory) Practicals--for all branches)	75 75 75 25 25 25	100 100 100
Wed.day, 13 th June-2012 8.00 am to 11.00 am 11.00 am to 2.00 pm 2.00 pm to 5.00 pm	COMT-3 } COAA -3 } COIT- 3 }	Project & Viva voce	100 100 100	100 100 100

Venue: Visakhapatnam – School of Distance Education, Andhra University

Visakhapatnam
Dt: 28-04-2012

Director

// By order //



**SCHOOL OF DISTANCE EDUCATION
ANDHRA UNIVERSITY, VISAKHAPATNAM**

(Form of Examination Application for Registration)

Computer Certificate Courses(Jan-June 2012)Exam-June 2012

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Register Number

CENTRE: School of Distance Education., Andhra University, Visakhapatnam

N.B: Candidates should read all instructions (over leaf) before filling up application

Latest pass port size (Bust) Photo of the candidate should be affixed here

S.D.E. Code No.	Course	Put(√) Mark	
	COAA	COMT	COIT

1. Full Name in English (including Surname) :
in Mother tongue :

2. Age & Date of Birth :

3. Present Address with Tel.No & Mobile No: :

4. Particulars of Qualifying Degree Examination :
already passed i.e.10th /Inter/ BA-B.Com Entrance Test Pass/

5. Examination for which the Candidate is appearing Subject(s), Mark√ for the whole Examination or Subject(s) appearing now.

Whole Examination		Put √ Mark
Paper-1	Office Automation	
Paper-2	(Mention Specialization)	
Paper-3	Project	

6. *Particulars of Previous pass/Appearance if any

- all the candidates should furnish the regd.nos with which they have appeared/passed
- Candidates appearing under improvement of class should furnish the Regd.Nos of the Papers in appearance(s) which they wish to have clubbing with that of the present appearance marks

Year & Regd.No	Whole Exam	Paper-1	Paper-2	Paper-3/Project

7. *Fee Particulars

Amount Rs:
in words :

S.D.E Challan No.*/
Demand Draft No:

* Not Applicable for Candidates appearing for the First Time

Station:

Date:

Signature of the Candidate

NOTE: Instructions to the Candidates:

- Candidates should read all instructions(over leaf) before filling up application.
- Candidates should enclose a self-addresses cover (9"x4")
- Candidates who have not fully attended PCP are not eligible to write the Examinations.
- * This column need not be filled in the case of candidates appearing for the first time.
- Enquiries from candidates as to the receipt of their application in the office of the SDE,AU will not receive attention. Candidates are therefore advised to send their applications by Regd.post with acknowledgment due so that they may have a ready means for knowing whether their applications have reached the office.
- Applications for admission to this Examination must be forwarded so as to reach the Director, School of Distance Education not later than the notified date.
- (a) Enclose all Marks Lists appeared Previously (b) Enclose 2 self addressed envelopes.



**School of Distance Education Andhra University
Computer Certificate Courses Examination in June 2012**

For office use only
Register Number

SDE ID Number

HALL TICKET- Duplicate

This is to Certify that.....

Son/ Daughter ofis a Candidate for the Certificate Course
in computers Examination ----- to be held atcenter.

He/She desires to appear for the following Papers.(Put \checkmark mark in the appropriate box)

Ref.No	Name of the Paper	Sub.Code	Name of the Paper	Ref.No	Name of the Paper
COAA	Whole Examination	COMT	Whole Examination	COIT	Whole Examination
COAA-1	Office Automation	COAA -1	Office Automation	COAA-1	Office Automation
COAA-2	Accounting Applications	COMT-2	Multi media Technologies	COIT -2	Internet Technologies
COAA-3	Project	COMT-3	Project	COIT -3	Project

School of Distance Education Andhra University

For office use only

Visakhapatnam
Date:

Director
School of Distance Education



**School of Distance Education Andhra University
Computer Certificate Courses Examination in June 2012**

For office use only
Register Number

SDE ID Number

HALL TICKET- Original

This is to Certify that.....

Son/ Daughter ofis a Candidate for the Certificate Course
in computers Examination ----- to be held atcenter.

He/She desires to appear for the following Papers.(Put \checkmark mark in the appropriate box)

Ref.No	Name of the Paper	Sub.Code	Name of the Paper	Ref.No	Name of the Paper
COAA	Whole Examination	COMT	Whole Examination	COIT	Whole Examination
COAA-1	Office Automation	COAA -1	Office Automation	COAA-1	Office Automation
COAA-2	Accounting Applications	COMT-2	Multi media Technologies	COIT -2	Internet Technologies
COAA-3	Project	COMT-3	Project	COIT -3	Project

Visakhapatnam
Date:

Director
School of Distance Education

CERTIFICATE OF IDENTITY

Signature of the Candidate.....

This is to certify that.....

Son/Daughter ofand his/her signature was taken in my presence and he/she bears the following identification marks:

Latest Passport
Size (Bust) Photo
of the candidate
should be affixed
here

- 1.
- 2.

Station:
Date:

Signature of the attesting officer
Not below the Rank of Gazatted officer

Director
School of Distance Education

CERTIFICATE OF IDENTITY

Signature of the Candidate.....

This is to certify that.....

Son/Daughter ofand his/her signature was taken in my presence and he/she bears the following identification marks:

Latest Passport
Size (Bust) Photo
of the candidate
should be affixed
here

- 1.
- 2.

Station:
Date:

Signature of the attesting officer
Not below the Rank of Gazatted officer

Director
School of Distance Education

Instructions to Candidates appearing for Examinations

Candidates for University Examination are required to observe the following instructions very carefully.

I. Silence should be maintained in the examination hall.

2. Candidates should take their places in the examination Hall at least five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination Hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted.

3. Candidates should bring their hall tickets with them to the examination Hall each day of the examination for inspection by the Chief Superintendent.

4. Candidates are prohibited from writing upon their Hall-tickets or question papers. Candidates are also prohibited from writing their names or any other name connected with the answers on any part of the answer books. The Register Number should be written very distinctly on the title page of the main answer book. Failure to write their Register Number may involve the rejection of answer papers. They should fill in the subject year on the outer cover of the main answer book.

5. No candidates will be allowed to leave the examination Hall till the expiry of at least an hour and a half after the question paper was given out, and no candidate who leaves the hall during the period allotted for a paper will be allowed to return within the period.

6. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners, should they do so, their answer papers will not be valued and their conduct will be reported to the executive council for disciplinary action.

7. Candidates are not allowed the use of books of any kind (except as provided as rule 8). They are also prohibited from introducing into the Examination Hall any book, slate, blotting pad, card board, manuscript, type script or paper of any description and from making use of any of these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected on the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the Director. Such candidates stand the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C and of being debarred from sitting for the university Examination for such period as the E.C may decide.

8. Clerk's mathematical and physical Tables will be supplied to candidates in Mathematics. Candidates should not bring in to the Examination Hall their own copies. Scientific calculators (non-programmable) are allowed.

9. Candidates are required to provide themselves with their own pens. Candidates may bring into the examination Hall their own ink bottles. They must however use only black ink while answering the question papers.

10. Particular attention is requested to the instructions regarding rough working and loose sheet paper, printed on the answer books. Answers should not be written on the reverse on the title page of the main answer book. Answers should be written on both sides of the remaining pages of the answer book. All rough work must be done on the right hand side of the problem itself leaving the margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread, which can be had from the superintendent.

II. When candidates have finished writing their answers and wish to give up their answer books, or at the end of the period prescribed for each particular part of examination, each should stand up in his place and remain standing until one of the superintendents has gone up to him and has received his answer books, from whom.

12. Candidates sitting for the examination at the different centers should apply the Superintendent of the respective center for their hall Tickets three days before the commencement of the respective Examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.

13. Candidates appearing at the centers where they are not known must be prepared to satisfy the chief Superintendents of such centers as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the respective centers, the identification Certificates may be obtained either from the Principal of an Affiliated College of the University or from any Gazetted officer in Govt service not lower in rank than a Sub-Magistrate in Andhra Pradesh.

14. Candidates are not allowed to make use of Cell Phones / Mobiles in the Examination Hall.

ANDHRA UNIVERSITY



SCHOOL OF DISTANCE EDUCATION
VISAKHAPATNAM 530 003 : ANDHRA PRADESH
Ph.Nos.0891-2550223, 2548522 Fax No. 0891-2575752

Prof. N.L.Narasimha Rao.,M.Com., Ph.D
Director,
SDE/ 2ndSem PGDCPA Exams (2011-12)/ June-2012

28-04-2012
Visakhapatnam

Dear Student,

Sub: Conduct of 2ndsem. PGDCPA Examinations for the (2011-12) admitted batch in Jan 2012– regd.

Please find enclosed one Examination Application Form for PGDCPA 1st Semester Examinations of the School of Distance Education to be held in June 2012. The Last date for payment of examination fee, the amount to be paid etc., are given below:

Examination	Last date for payment of fee & Submitting Applications	Fee Rs.	Date of commencement of Examinations
PGDCPA -2 nd Semester	21-05-2012	600.00*	11-06-2012

Submission of the Examination Application Forms:

The candidate has to send the duly filled in Application form on or before the last date as specified above. However applications will be accepted with a penal fee of Rs300.00 between 21-05-2012 to 26-05-2012 and with a penal fee of Rs 500.00 between 27-05-2012 to 30-05-2012 . Applications received after the due date, incomplete and defective applications will be summarily rejected. The candidate has to carefully go through the instructions given in the Application form before filling the application. The candidate should note that the application form contains the Hall-Ticket in duplicate also. The Signature of the candidate is necessary both on the Hall-ticket and examination application form.

Note: 1. All the students who are on the rolls of the School of Distance Education at present or admitted earlier, who attended PCP are eligible to take this examination. 2. Candidates appearing for the First time need to pay the prescribed examination Fee. For subsequent examinations @ Rs.300/- per subject and Rs.600/-for more than 2 subjects. 3. The fee once paid will in no circumstances be returned or held over for a subsequent examination.

PAYMENT OF EXAMINATION FEE :

The candidates have to pay the examination fee through a Crossed Demand Draft on any Nationalised Bank drawn in favour of Registrar, Andhra University, Visakhapatnam payable at Visakhapatnam or by paying cash directly at the Extension Counter of the Syndicate Bank in the premises of School of Distance Education, Andhra University, Visakhapatnam between 10.00pm to 4.00pm on all working days and from 10.00am to 1.00pm on Saturdays. The name of the Candidate, Code number and the purpose of the remittance should be clearly mentioned on the covering letter and on the reverse of the demand draft. Challans, Cheques and money orders will not be accepted.

Examination Center: School of Distance Education, Andhra University, Visakhapatnam

HALL TICKET: The candidate has to collect the Original HALL Ticket from the Chief-Superintendent of the Examination Center, three days before the commencement of the examination. No further intimation will be sent to the candidates in this regard.

With best wishes

Yours sincerely
(Director)

Encl: 1. Examination application is enclosed herewith
2. Time-Table over leaf
3. Assignment Question Papers
4. Last date for Submission of Assignments is 16-02-2012. However Assignments will be received with a Fine of Rs.100 / assignment upto 16-06-2012.

SCHOOL OF DISTANCE EDUCATION
Andhra University, Visakhapatnam-530 003

2ndSemester PGDCPA June (2011-2012) Batch Examinations
Examination Time – Table, June 2012

Days & Time June 2012	Subject code no.	Subject	Max.Marks
Monday, 11 th June 2012 2.00pm - 5.00pm	PGDCPA-2.1	Data Base Management Systems	80
Tuesday, 12 th June 2012 2.00pm - 5.00pm	PGDCPA-2.2	Operating Systems	80
Wednesday, 13 th June 2012 2.00 pm to 5.00 pm	PGDCPA-2.3	Object Oriented Programming Systems	80
Thursday, 14 th June 2012 2.00 pm to 5.00 pm	PGDCPA-2.4	Internet Technologies	80
Friday, 15 th June 2012 2.00 pm to 5.00 pm	PGDCPA-2.5	E-Commerce	80
Saturday, 16 th June 2012 8.00 am to 11.00 am	PGDCPA-2.6	Internet Programming (lab)	50
Saturday, 16 th June 2012 2.00 pm to 5.00 pm	PGDCPA-2.7	Project (Viva –Voce Examination)	50

Venue: Visakhapatnam – School of Distance Education, Andhra University

Visakhapatnam
Dt: 28-04- 2012

Director

// By Order //



**SCHOOL OF DISTANCE EDUCATION
ANDHRA UNIVERSITY, VISAKHAPATNAM**

(Form of Application For PGDCPA Examination Registration)

2nd Sem Post Graduate Diploma in Computer Programming & Applications Exam in - June 2012

Examination CENTRE: School of Distance Education, Andhra University, Visakhapatnam

Register Number

N.B: Candidates should read all instructions (over leaf) before filling up application.

S.D.E. Code No. / Specialization
(Identity card Code)

Latest pass port size
(Bust) Photo of the
candidate should be
affixed here

1. Full Name in English (including Surname) :
Full name in Mother tongue (including surname) :

2. Age & Date of Birth :

3. Address for communication :

mobile No: _____

4. Particulars of Qualifying Degree Examination :
already passed i.e BA-B.Com .B.Sc., etc

5. Examination for which the Candidate is appearing Subject(s) (Mark√ for the whole Examination or Subject(s) appearing now)

Semester 1	Whole Exam	Paper-1.1	Paper-1.2	Paper-1.3	Paper-1.4	Paper-1.5	Lab-1.6	Lab-1.7
Put Tick Mark								
Semester 2	Whole Exam	Paper-2.1	Paper-2.2	Paper-2.3	Paper-2.4	Paper-2.5	Lab-2.6	2.7-Project
Put Tick Mark								

6. Particulars of Previous pass/Appearance if any in the table given below:

- (i) all the candidates should furnish the Regd.nos with which they have appeared/passed
(ii) Candidates appearing under improvement of class should furnish the Regd. Nos of the Papers in appearance(s) which they wish to have clubbing with that of the present appearance

Semester 1	Whole Exam	Paper-1.1	Paper-1.2	Paper-1.3	Paper-1.4	Paper-1.5	Lab-1.6	Lab-1.7
Year & Regd..no								
Semester 2	Whole Exam	Paper-2.1	Paper-2.2	Paper-2.3	Paper-2.4	Paper-2.5	Lab-2.6	2.7-Project
Year & Regd..no								

7. Fee Particulars Amount Rs :
in words :

S.D.E Challan No./Demand Draft No:
Date:

Station:
Date:

Signature of the Candidate

Director
School of Distance Education

NOTE: Instructions to the Candidates:

- Candidates should read all instructions(over leaf) before filling up the application.
- Candidates should enclose **Three self-address covers, Xerox Copy of all Marks Lists appeared Previously and the Identity Card**
- Candidates who put up 75% attendance in PCP are only eligible to write the Examinations.
- * This column need not be filled in the case of candidates appearing for the first time.
- Enquiries from candidates as to the receipt of their application in the office of the Director will not receive attention. Candidates are therefore advised to send their applications by Regd.post with acknowledgment due so that they may have a ready means for knowing that their applications have reached the office.
- Applications for admission to this Examination must be forwarded so as to reach the Director, School of Distance Education Not later than the notified date and must be accompanied by the receipt for the fee paid.
- Candidates Submitting Assignments/Project Reports and appearing Viva/Lab Exams only should also submit examination Application along with prescribed of Rs300/- per paper subject to a maximum of Rs600/- per semester.



School of Distance Education Andhra University
2nd Sem. PGDCPA Examination in June 2012
HALL TICKET- Duplicate

For office use only
Register Number

SDE ID Number

This is to Certify that.....

Son / Daughter of is a Candidate for the P.G. Diploma

Examination in ... **PGDCPA 2nd semester** to be held at **Visakhapatnam**....center.

He/She desires to appear for the following Papers.(Put $\sqrt{\quad}$ mark in the appropriate box)

Semester-I		Semester-II	
Whole		Whole	
PGDCPA-1.1	Discrete Mathematical Structures	PGDCPA-2.1	Data Base Management Systems
PGDCPA-1.2	Computer Organization	PGDCPA-2.2	Operating Systems
PGDCPA-1.3	Data Communications	PGDCPA-2.3	Object oriented Programming Systems
PGDCPA-1.4	Language Processors	PGDCPA-2.4	Internet Technology
PGDCPA-1.5	Data Structures & Programming Methodology	PGDCPA-2.5	E-Commerce
PGDCPA-1.6	Data Structures using-C Laboratory	PGDCPA-2.6	Internet Programming Laboratory
PGDCPA-1.7	Software Laboratory (VB & Oracle)	PGDCPA-2.7	Project-work & viva-voce

Visakhapatnam

Date:

Director
School of Distance Education



School of Distance Education Andhra University
2nd Sem. PGDCPA Examination in June 2012
HALL TICKET- Original

For office use only
Register Number

SDE ID Number

This is to Certify that.....

Son/ Daughter of is a Candidate for the P.G. Diploma

Examination in ... **PGDCPA 1st semester** to be held at ... **Visakhapatnam**....center.

He/She desires to appear for the following Papers.(Put $\sqrt{\quad}$ mark in the appropriate box)

Semester-I		Semester-II	
Whole Examination		Whole Examination	
PGDCPA-1.1	Discrete Mathematical Structures	PGDCPA-2.1	Data Base Management Systems
PGDCPA-1.2	Computer Organization	PGDCPA-2.2	Operating Systems
PGDCPA-1.3	Data Communications	PGDCPA-2.3	Object oriented Programming Systems
PGDCPA-1.4	Language Processors	PGDCPA-2.4	Internet Technology
PGDCPA-1.5	Data Structures & Programming Methodology	PGDCPA-2.5	E-Commerce
PGDCPA-1.6	Data Structures using-C Laboratory	PGDCPA-2.6	Internet Programming Laboratory
PGDCPA-1.7	Software Laboratory (VB & Oracle)	PGDCPA-2.7	Project-work & viva-voce

Visakhapatnam

Date:

Director
School of Distance Education

CERTIFICATE OF IDENTITY

Signature of the Candidate.....

This is to certify that.....

Son/Daughter ofand his/her signature was taken in my presence and he/she

bears the following identification marks:

Latest Passport Size (Bust) Photo of the candidate should be affixed here

- 1.
- 2

Station:

Signature of the attesting officer
Not below the Rank of Gazatted officer

Director
School of Distance Education

Date:

.....

CERTIFICATE OF IDENTITY

Signature of the Candidate.....

This is to certify that.....

Son/Daughter ofand his/her signature was taken in my presence and he/she

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Latest Passport Size (Bust) Photo of the candidate should be affixed here

- 1.
- 2

Station:

Signature of the attesting officer
Not below the Rank of Gazatted officer

Director
School of Distance Education

Date:

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3.Candidates should bring their hall tickets with them to the examination Hall each day of the examination for inspection by the Chief Superintendent.

4. Candidates are prohibited from writing upon their Hall-tickets or question papers. Candidates are also prohibited from writing their names or any other name connected with the answers on any part of the answer books. The Register Number should be written very distinctly on the title page of the main answer book. Failure to write their Register Number may involve the rejection of answer papers. They should fill in the subject year on the outer cover of the main answer book.

5.No candidates will be allowed to leave the examination Hall till the expiry of at least an hour and a half after the question paper was given out,and no candidate who leaves the hall during the period allotted for a paper will be allowed to return within the period.

6. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners, should they do so, their answer papers will not be valued and their conduct will be reported to the executive council for disciplinary action.

7.Candidates are not allowed the use of books of any kind (except as provided as rule 8). They are also prohibited from introducing into the Examination Hall any book, slate, blotting pad, card board, manuscript, type script or paper of any description and from making use of any of these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected on the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the Director. Such candidates stands the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C and of being debarred from sitting for the university Examination for such period as the E.C may decide.

8.Clerk's mathematical and physical Tables will be supplied to candidates in Mathematics. Candidates should not bring in to the Examination Hall their own copies. Scientific calculators (non -programmable) are allowed.

9.Candidates are required to provide themselves with their own pens. Candidates may bring into the examination Hall their own inkbottles. They must however use only black ink while answering the question papers.

10.Particular attention is requested to the instructions regarding rough working and loose sheet paper, printed on the answer books. Answers should not be written on the reverse on the title page of the main answer book. Answers should be written on both sides of the remaining pages of the answer book. All rough work must be done on the right hand side of the problem itself leaving the margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread, which can be had from the superintendent.

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12.Candidates sitting for the examination at the different centers should apply the Superintendent of the respective center for their hall Tickets three days before the 'commencement of the respective Examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.

13.Candidates appearing at the centers where they are not known must be prepared to satisfy the chief Superintendents of such centers as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the respective centers, the identification Certificates may be obtained either from the Principal of an Affiliated College of the University or from any Gazetted officer in Govt service not lower in rank than a Sub-Magistrate in Andhra Pradesh.

14.Candidates are not allowed to make use of Cell Phones / Mobiles in the Examination Hall.