

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING  
TELANGANA :: HYDERABAD**

From  
Dr C. Srinath,  
M.Tech, Ph.D, MBA., LL.M.,  
Secretary,  
State Board of Technical Education & Training,  
Sankethika Vidya Bhavan, Masab Tank,  
Hyderabad – 500 028.

To  
The Principals of  
Government/Private Un-  
Aided Polytechnics in the  
state of Telangana.

Sir,

- Sub:- SBTET- Academics- Marking of Biometric attendance on all days including general holidays - Certain instructions issued - Regarding.
- Ref:- 1. This Office Letter No. SBTET-B/GEN/AC/2019-ACADEMIC SECTION1, Dated 27-12-2022.  
2. File No. SBTET-AAC/OTH/46/2020-ACA, dated 24-09-2022.  
3. Note No 695, approved by Chairman, SBTET, Dated: 12-03-2023.

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In the reference 1<sup>st</sup> & 2<sup>nd</sup> cited, all the Principals have been informed that the End Examinations are scheduled from 25-04-2023 for Even Semester of Diploma and Pharmacy.

In view of the above, all the Principals of Government/Private Un-Aided Polytechnics are hereby informed to instruct students who are having less than 65% of attendance to give their Bio Metric attendance during General Holidays for this semester only to get the eligibility for payment of examination fees and downloading of hall tickets for End Semester Examinations.

Further, the Principals are requested to create awareness among the students regarding Bio Metric attendance and also inform that, this is the last opportunity and in future students will not be permitted to mark attendance during the holidays.

The attendance will be calculated based on the BMA data only and manual attendance /E/Single Punch/ will not be considered at the time of Semester End Examinations.

Therefore, you are requested to bestow your personal attention towards biometric attendance of students for all days till the last working day.

(This has the approval of Chairman, SBTET)

Yours faithfully,

Signed by Dr. C. Srinath  
Date: 12-03-2023 22:31:37  
Reason: Approved  
SECRETARY