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CONTROLLER OF EXAMINATIONS,
OSMANIA UNIVERSITY,
HYDERABAD - 500 007.

(Accredited with Grade A+ by NAAC)

No: 41 /Law/Exams/2023

Date: 28-02-2023

NOTIFICATION

It is hereby notified that the LL.B (3-YDC), LL.B HONOURS (3-YDC), BA.LL.B (5-YDC), B.B.A LL.B (5-YDC), and B.Com LL.B (5-YDC) I-Semester Regular Examinations (2022 Batch only) pertaining to the candidates of University & Affiliated Colleges are scheduled to be held in the Month of April, 2023. The detailed Time-Table will be notified separately in due course. The last date for payment of Examination fee and submission of Examination application forms (EAF online) as shown below:-

Descriptions	Last dates	
	Without late fee	With late fee of Rs. 200/-
<u>To Students</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	20-03-2023	25-03-2023
<u>To Colleges</u> 1. Pay the consolidated Examination fee through online payment option (Net Banking/RTGS option provided in online applications) through E.A.F. only. 2. Preparation & Submission of E.A.F. Online.	23-03-2023	27-03-2023

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- ❖ The college login will be closed on **27-03-2023 by 5.00 PM.**
- ❖ The late fee amount will be levied automatically in case the fee is not remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- ❖ Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination
- ❖ The College will be held responsible for any mistake committed while filling the Candidate's name, Mother's name, father's name and paper title (Theory & Practical) through **ONLINE. IN CASE OF ANY MISTAKE RS. 500/-** will be levied as FINE for rectification of each error.

Fee Structure: -

- 1 LL.B all Courses of I-Semester is Rs. 1150/- + Rs.150/- (Memo Charges) + Rs. 100/ (Biometric Fee) + Rs.500/- towards Examination processing fee (once in a course time) Total fee is Rs.1900/- (Migration fee of Rs .250/- along with Original Migration Certificate for other than OU students) Total fee is Rs. 2150/-

Candidates should not apply for any of their backlog paper(s) or for paper-wise Improvement in the above examinations.

Note: The Principals are requested to submit the I-Semester Internals award Lists of LL.B on or before **27-03-2023**. Otherwise the college has to pay Rs.1000/- per day as Penalty for Late Submission of award lists.

Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.

P.T.O

Important Note:-

1. The Examination Application Forms (EAF) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and must be kept with concerned college principal.
2. The concerned Principal's required to transfer the fee amount through the Application (Online payment options Net Banking or RTGS) only.
 - a. If the College makes the payment through online, there is no need to submit any document (for proof of Fee).
 - b. However, if the College makes the payment through RTGS/NEFT, they have to submit (1) Fee Abstract (Downloaded from the college login), (2) Download from College Login, Exam Branch, O.U.
3. Principals will be held responsible for any lapse in transfer of amount from the banks to the Registrar Exam Fee Fund Account.

The Principals are requested to pay the examination fee for received application forms and not to pay the fee for un-received application forms

The Principals are requested to submit the

- a. Latest Affiliation orders with intake approved by the University
 - b. "No Dues Certificate" of LL.B I-Semester all courses from the Deputy Registrar (Academic), O.U.
 - c. List of admitted candidates duly approved by the Director, Directorate of Admissions, O.U.
 - d. Clearance Certificate issued by the Director, Directorate of Academic Audit, O.U.
 - e. The Principals are requested to verify the names of the candidates in examination forms and Hall Tickets on par with the Qualifying Certificate, and enclose Xerox copy duly attested for Verification.
 - f. Name List (Nominal Roll), Subject-wise data.
6. Fresh candidates appearing for **I-Semester** shall enclose Xerox copies of their qualifying Degree Certificates (i.e. provisional & Convocation certificates) duly attested by the Principal of College concerned. Other University candidates should enclose their **Original Migration Certificate, and has to pay migration fee of Rs.250/-** in addition to the examination fee.
7. Any discrepancies with regards to the candidate data such as internal marks. Should be brought to the notice of concerned officials of examination branch and obtain the acknowledgement within 15 days of declaration of results. After 15 days, queries will not be entertained.

This notification is available on website www.osmania.ac.in.



[Handwritten Signature] 28/2/2023
CONTROLLER OF EXAMINATIONS

Copy to:

1. All the Principals of Law Colleges -----
2. The Dean, Faculty of Law, O.U., Hyd-7
3. The Head Department of Law, O.U., Hyd-7
4. The Chairperson in Board of Studies in Law, O.U., Hyd-7
5. The Addl. Controller of Examinations (Confidential), Examination Branch, O.U.
6. The Director, Directorate of Academic Audit, O.U.,
7. The Deputy, Registrar, (Academic), O.U.
8. The Addl. C.O.E., E.D.P. Section, Examination Branch, O.U.

NOTE : Any Clash in the Press Note may be brought to the notice of the Controller of Examinations.