



(Accredited by NAAC with 'A+' Grade)

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CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY

HYDERABAD - 500007

No.0503/MBA/Exams/2022

Date : 05.03.2022

NOTIFICATION

It is hereby notified that all the regular candidates of **B.B.A./M.B.A. (5Yrs Integrated Course) I, III, V, VII & IX-Semesters (Regular)** Examinations are scheduled in the month of **April, 2023**. The detailed Time-Table will be notified in due course.

SCHEDULE OF EXAMINATION FEE

1. Fee for all Papers **Rs.3350+100 =3450/- (Memorandum of Marks)**
2*. Processing fee **Rs.500/- (For I-Semester candidates only)**
(once in a course time)

Note: All the Regular students has to pay Rs.100/- along with the Examination fee for the Bio-Metric Attendance Monitoring.

The payment of examination fee and submission of examination application forms is as follows :-

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
For Students Payment of Examination fee and submission of Examination application forms at their respective colleges	03.04.2023	10.04.2023
For Colleges 1. Remittance of consolidated Examination fee to through online payment in EAF login 2. Submission of EAF Online	04.04.2023	11.04.2023
3. Submission of Hard copy of EAF	12.04.2023	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

The college login will be closed on the last date i.e. 12.04.2023 at 5.00 p.m..

- The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.
- FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION

P.T.O.

*In addition to the Examination fee, each candidate appearing for I-Semester Examination for the first time is required to pay Rs.500/- Examination processing fee (once in a course time).

The Blind, Physically Disabled, Deaf & Dumb students (who have 40% of minimum Disability) need not to pay Examination Fee as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate must be attached to the EAF.

ALL THE REGULAR CANDIDATES OF I-SEMESTER SHOULD SUBMIT THEIR EXAMINATION FORMS THROUGH ONLINE ONLY.

The Principals are requested to submit the examination application forms to the Controller of Examinations, O.U. by dt: 12.04.2023. If the Examination application forms received after due date, the College has to pay Rs.2000/- per day as penalty for late submission of forms.

The College will be held responsible for any mistake committed while filling the candidate name, mother name, father name and paper title (Theory & Practical) through ONLINE. IN CASE OF ANY MISTAKE RS.1000/- will be levied as FINE for rectification of each error.

Fresh candidates appearing for I-Semester shall enclose Xerox copies of their qualifying Degree Certificates (i.e. provisional & Convocation certificates) duly attested by the Principal of College concerned. The other University candidates should enclose their Original Migration Certificate together with a fee of Rs.250/- in addition to the examination fee.

Further, the Principals are requested to submit COMPULSORY the following documents, other wise their forms will not be accepted.

- 1) The detailed fee statement signed by the college Principal.
- 2) The list of admitted I-Semester candidates for the year **2022-2023** signed by the Director, P.G. Admission, O.U.
- 3) No Dues Certificate and Affiliation extension order for the year **2022-2023** with sanctioned strength issued by the Academic Branch, O.U.
- 4) The clearance certificate from the Director, Directorate of Academic Audit, O.U.
- 5) The Clearance certificate from Nodal Officer, Statistical Cell, O.U.

THIS NOTIFICATION IS AVAILABLE ON O.U. WEBSITE www.osmania.ac.in .

NOTE : 1. All the Principals are informed that the student name corrections will not be entertained. Kindly verify before sending EAF to Controller of Examinations, O.U.

2. **AS PER NOTIFICATION, NOT ELIGIBLE STUDENT'S NUMBERS WILL BE DELETED/REMOVED FROM RESULT PROCESS AT ANY TIME, IF HALL TICKET ISSUED.**

3. THE PRINCIPALS ARE REQUESTED TO UPLOAD THE UNIVERSITY APPROVED FACULTY MEMBERS LIST AND HARD COPY SHOULD BE SUBMITTED ALONG WITH EAF FORMS DULY SIGNED BY COLLEGE PRINCIPAL.
4. The Principals are requested to submit the Internals award lists of B.B.A./M.B.A. (5Yrs Integrated Course) I-Semester Online only. The copy of same (Internal awards) with Principal attestation should be submitted to the Addl. Controller of Examinations (M.B.A.), O.U. The date will be announced later.

Dr. Anurag
13/3/2023
A C O E (MBA)

Anurag 13/3/2023
CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal _____
2. The Head, Dept. of _____
3. The Director, University Press, O.U.
4. The Director, Directorate of Academic Audit, O.U.
5. The Addl. Controller of Examinations (Confidential), O.U.
6. The Dy. Registrar (Academic), O.U.
7. The Addl. Controller of Examinations (EDP Section), Exam. Branch, O.U.
8. The Superintendent (Stores Section), Exam Branch, O.U.