



**THE SINGARENI COLLIERIES COMPANY LIMITED  
(A GOVERNMENT COMPANY)  
KOTHAGUDEM COLLIERIES-507 101 KHAMMAM DIST (A.P.)**

Singareni Collieries Company Limited, the turn around marvel of Indian Coal Mining Industry is redefining excellence. This is the Golden Chance to prove your mettle as we move along meeting new challenges and seeking opportunities. Our tradition of strengths in having the finest Mining Technology at our 15 Opencast Mines and 35 Under Ground Mines is being geared up by increased usage of IT and serviced by Workshops, Stores & Coal Handling Plants, adapting the best operational & maintenance systems. Our quest for excellence with emphasis on Safety, Quality & Highest Productivity continues.

The Singareni Collieries Company Ltd. with a History of over 122 years is moving ahead to retain leadership by being proactive in order to meet the market challenges even while promoting better client relationships.

Company has surpassed 53.19 million tonnes (m.t.) of coal production in 2012-2013 and poised for achieving 54.30 m.t. by 2013-14. The Company proposed to open 9 new mines/projects by the end of XII plan period, adapting new technologies such as Continuous Miner, Long Wall in deep Underground mines and through High Wall Mining in Opencast Projects.

Welcome and be a part of Singareni family.

## Pay Package

### NCWA TECH. & SUP. GRADES:

Grade	Pay scale w.e.f. 01.07.2011	Grade	Pay scale w.e.f. 01.07.2011
A1	28566.68	E	16877.86
A	22149.01	F	16691.02
B	20552.37	G	16458.90
C	19035.02	H	16110.68
D	17605.41		

#### In addition:

- ❖ Dearness Allowance 17.2% on basic pay being revised quarterly
- ❖ Special DA 1.795% on Basic pay
- ❖ Annual increment @ 3% Basic pay
- ❖ Attendance Bonus 10% on Basic pay
- ❖ Conveyance reimbursement Rs.42.30 per muster/Transport Subsidy Rs.19.74 per muster
- ❖ Additional Transport subsidy Rs.28.20/- per night shift muster
- ❖ LTC and LLTC eligible in a block of 4 years
- ❖ Leave encashment facility every year and on superannuation
- ❖ Free LP Gas Cylinder
- ❖ Coal Mines Provident fund @ 12% (Basic + DA) and contributory Coal Mines Pension facility.
- ❖ Bonus, Incentives
- ❖ Medical facilities, Education facilities, Recreational facilities, Clubs etc.

**ONE FAMILY.. ONE VISION.. ONE MISSION..  
THE SPIRIT OF SINGARENI**



**THE SINGARENI COLLIERIES COMPANY LIMITED**  
(A Government Company)

**KOTHAGUDEM COLLIERIES-507 101 KHAMMAM DIST (A.P.)**  
EMPLOYMENT NOTIFICATION NO.03/2013

FOR THE FOLLOWING NCWA CADRE POST, CANDIDATE HAS TO SUBMIT ONLINE APPLICATION AS WELL AS HARDCOPY OF THE SAME WITH REGISTRATION NUMBER OBTAINED THROUGH PRINT FILE

SL. NO	NAME OF THE POST, GRADE, NO.OF VACANCIES, ROSTER DESCRIPTION	MINIMUM QUALIFICATION & MAXIMUM AGE
<b>I</b>	<b>NON-EXECUTIVE CADRE</b>	
1	<p>JUNIOR ASSISTANT GRADE-II Rs.17605.41</p> <p>TOTAL : 117 VACANCIES</p> <p><b>1. EXTERNAL: 78 VACANCIES</b> <b>[(UNRESERVED (OPEN TO ALL</b> <b>i.e. LOCAL &amp; NON-LOCAL) -</b> <b>15 VACANCIES,</b></p> <p>(OC-6; OCW-1; BCA-1; BCAW-1; BCB-1, BCBW-1; BCD-1; BCDW-1; SC-1, STW-1)</p> <p><b>Local : 63 vacancies</b></p> <p>(OC-21; OCW-10; BCA-3, BCAW-2; BCB-2, BCBW-4; BCD-3; BCDW-1; BCE-2, BCEW-1, SC-7; SCW-3; ST-3; STW-1)</p>	<p><u>FOR EXTERNAL CANDIDATES:</u></p> <p>Bachelor Degree in any discipline from a recognized university and 6 months certificate or Diploma or Degree course in computer/ Information Technology recognized by Government for those who have not studied computer / Information Technology as one of the subjects in their Bachelor Degree.</p> <p><u>AGE:</u> 30 Years as on 01.03.2013</p>

**Steps to be followed for submitting online application for the above posts:**

- (i) Visit sccl web site <http://www.scclmines.com> ;
- (ii) Click on "careers with us" link available on homepage
- (iii) ONLINE Application can be submitted upto **5.00 PM on 09/08/2013** (website closure). Candidates have to take a print of the ONLINE Application Form after successful submission of data.
- (iv) The printed form of the application signed by the candidate enclosing therewith copies of certificates in proof of age, qualification, experience, marks memos, caste etc., self-addressed stamped (Rs.5/-) envelope should be sent to the General Manager (Personnel), The Singareni Collieries Co. Ltd., Recruitment Cell, Kothagudem 507 101, Khammam Dist. (AP) only by POST / COURIER to reach **on or before 19/08/2013**, super scribing the application registration number and name of the post on the envelope.

- (v) **Envelopes not indicating application registration number (OR) applications without registration number will be rejected at the initial stage itself.**

=====

**Note: (1) Knowledge of Telugu is desirable.**

- (2) **The candidates belonging and claiming to be Backward Classes group 'E' may apply indicating their community as BC 'E' group. However, providing reservation under BCE category is subject to the final outcome of Civil Appeal Nos:2628-2637 of 2010 pending in the Honourable Supreme court of India and amendment of the State and Subordinate Service Rules (BCE sub-group to be indicated in Caste Certificate in variably).**
- (3) 5 years age relaxation to SC/ST/BC candidates of AP origin, reservation in appointment to SC/ST/BC candidates is as per Rule of Reservation of Govt. of Andhra Pradesh and Recruitment Rules of the Company. **For the above post, the reservation to local cadre is applicable.**
- (4) Candidates of all other States including SCs/STs/OBCs, however, will be considered only against OC vacancies.

=====

GENERAL INFORMATION:

1. In case of above notified posts, candidates should submit ONLINE Application available at [www.scclmines.com](http://www.scclmines.com) and should invariably send Print of the ONLINE Application Form together with required enclosures ONLY THROUGH POST/COURIER well within time to reach **THE GENERAL MANAGER (PERSONNEL), THE SINGARENI COLLIERIES CO. LTD., RECRUITMENT CELL, KOTHAGUDEM 507101, KHAMMAM DIST. (AP)** on or before 19/08/2013. Late receipt of print of the Online Application will be rejected and no claim will be entertained.

2. Applications received after last date i.e., 19/08/2013 OR in any other format than prescribed OR incomplete, will be summarily rejected. Delays in transit, and applications without relevant enclosures would be rejected without assigning any reason.

3. SCCL Management does not hold responsibility for any interference of web site due to technical snag.

4. The relevant Pass/Provisional/Original Certificate of the qualifying examination should have been dated on or before 09/08/2013.

5. Candidates who wish to claim reservation should invariably enclose copy of Permanent Caste Certificate issued in accordance with G O Ms. No. 58 dtd.12.05.1997 of Govt. of Andhra Pradesh (or) the Caste Certificate recently issued by Revenue Officer not below the rank of Tahsildhar/Mandal Revenue Officer, date of issue of which should not be earlier than six months from 09/08/2013.

6. In case, too many applications are received for any post, Management reserves the right to shortlist the candidates in order of merit, while calling for Selection

Tests in accordance with Rule 2(v) Recruitment Rules in the ratio of 1:10 or as may be determined by the Competent Authority.

**7. The following guidelines will be followed to implement the spirit of Andhra Pradesh Public Employment (Organization of Local Cadres and Regulation of Direct recruitment) Order 1975 in respect of the cadres indicated herein below.**

- a. **The spirit of Presidential Order 1975 as adapted by SCCL is applicable to the above posts. The number of posts earmarked as unreserved (OPEN TO ALL i.e. Local and Non-local) (20%) and local candidates (80%) are indicated against the post. The posts earmarked to unreserved (open to all) will be filled from the combined merit list of the candidates (both local and non-local) based on their overall merit and communal roster. The posts earmarked to local candidates will be filled by local candidates only based on their merit and communal roster point.**
- b. **All the existing districts (i.e. Khammam, Adilabad, Karimnagar and Warangal) where coal mining operations are being carried on or the districts in which such operations shall be carried on in future will be considered as one zone.**
- c. **In case adequate number of local candidates are not available to the posts, the vacancies will be filled with non-local candidates from the merit list of the same recruitment test if they are otherwise qualified for the post.**
- d. **Once recruited the candidates are liable for transfer to any other district/state wherever required by SCCL.**
- e. **Candidates claiming to be local candidates who intend to avail the reservation provided will have to adduce adequate proof of such local candidature.**

**RESERVATION TO LOCAL CANDIDATES:**

- **Reservation to the local candidates is applicable as provided in the Rules amended from time to time as in force on the date of notification. The candidates claiming reservation as Local candidates should enclose the required Study certificates (from IV Class to X Class or SSC).**

OR

- **Residence Certificate in the Proforma (see the relevant enclosure) only for those candidates who have not studied in any Educational Institutions as the case may be. Subsequent production of the certificates will NOT be entertained under any circumstances.**

**DEFINITION OF LOCAL CANDIDATE:**

- (i) "LOCAL CANDIDATE" means a candidate for direct recruitment to any post in relation to that Local area where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she first appeared for S.S.C or its equivalent examination. If however, he/she has not studied in any educational institution during the above four years period, it is enough if

he/she has resided in that area which is claimed as his/her local area during the above said period.

- (ii) In case the candidate does not fall within the scope of the above it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years AND where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local area) will be taken for determining the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last.
- (iii) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 year period as prescribed in **Enclosure-I**. If, however, it is based on residence, a certificate should be submitted as prescribed in **Enclosure-II** obtained from an officer of the Revenue department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.
- (iv) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

**NOTE:**

- Single certificate, whether of study or residence would suffice for enabling the candidate to apply as a "**LOCAL CANDIDATE**".
- RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO S.S.C. OR EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY.
- THE CANDIDATES, WHO ACQUIRED DEGREE FROM OPEN UNIVERSITIES WITHOUT STUDYING SSC/ MATRICULATION OR EQUIVALENT IN EDUCATIONAL INSTITUTIONS, HAVE TO SUBMIT RESIDENCE CERTIFICATE ONLY.
- THE CANDIDATES HAVE TO REGISTER THEIR NAMES IN EMPLOYMENT EXCHANGE AND FURNISH EMPLOYMENT REGISTRATION NUMBER THROUGH ONLINE APPLICATION AND ALSO SUBMIT EMPLOYMENT REGISTRATION CARD TO THE MANAGEMENT.

8. Copies of Caste Certificate, Provisional/Original Certificate or any other Certificate sent separately on a later date after submission of Application will not be accepted.

9. METHOD OF SELECTION:

(i) For the above post WRITTEN TEST.

10. To & Fro charges will not be paid for attending written test.

11. The management reserves the right to change any condition(s) stipulated in the notification without giving further notification. In all matters relating to eligibility, acceptance or rejection of the application etc., at any stage if it is found that there has been a wrong admission of facts or in processing the application, the decision of the management will be final and binding on the candidates and no enquiry or correspondence will be entertained.

CHAIRMAN & MANAGING DIRECTOR

--::--

SCHOOL STUDY CERTIFICATE

Name of the Student :

Father's Name :

Class	Name and Place of School	District	Duration of Study giving month and year
IV			
V			
VI			
VII			
VIII			
IX			
X or			
SSC			

NOTE: Should be obtained from the Head of Educational Institution(s)

Name of the School (s):

Town/Village:

District:

STATION  
DATE:Signature of the Head of the  
Educational Institute(s)

With Seal:



ENCLOSURE-II

## I - Certificate of Residence

(Vide-Sub-Clause (ii) of Clause (a) of para 7 of the Presidential Order)

It is hereby certified -

(a) that Sri/Srimathi/Kumari

S/o, W/o, D/o \_\_\_\_\_ appeared for the first time for the Matriculation (S. S. C.) examination in \_\_\_\_\_(month) \_\_\_\_\_ (year);

(b) that he/she has not studied in any educational institution during the whole / a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) that in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place / places namely.

Sl.No.	Village	Taluk	District	Period
1				
2				
3				
4				

Office Seal

Officer of the Revenue Department  
not below the rank of Tahsildar.

Station:

Date:

Strike off 'whole' 'a part', as the case may be.