

RepcO Bank set up by the Government of India is a fast growing organization having branches in all the four southern States and UT of Puducherry. The Board of Directors of the bank comprises Senior IAS Officers from Central and State Governments and Financial Experts. Repco Bank invites applications for the post of Assistant Manager-IT and Manager-IT . The Salary structure of employees of the bank is same as that of IBA norms.

**Last date for Receipt of Applications: 20.08.2013.**

**1. NAME OF THE POST & VACANCIES**

Post Code No.	Name of Post	Scale	Indicative No. of vacancies
1	Assistant Manager –IT	Scale- I	5
2	Manager-IT	Scale II	3

\* Vacancy position may vary depending on actual requirement at the time of final process.

**RESERVATION**

Reservation for SC/ST/OBC/Disabled person applicable as per Government guidelines

**2. ELIGIBILITY CRITERIA**

- (i) AGE AS ON 31.07.2013: Minimum 23 years - Maximum 30 years for Scale I
- (ii) AGE AS ON 31.07.2013: Minimum 25 years – Maximum 40 years for Scale II

**(iii) Relaxation in Upper Age Limit**

Post	Category	Age relaxation
Asst. Manager(IT) and Manager (IT)	SC/ST /Repatriate	5 years
	OBC	3 years
	Ex-Servicemen	<b>5 years</b>
	Candidates who are already working in a Commercial Bank/Cooperative Bank, Financial Institution in IT field	Age relaxation equal to their duration of service with maximum of up to 5 years

(iv) **Educational Qualification:**

**BE / B Tech** (4 Year Full Time Degree Course) with minimum 60 % marks in Computer Science/ Information Technology / Electronics & Telecommunication / Electronics & Communication / Electronics & Instrumentation

**or**

**MCA / DOEACC B level** or Post Graduate in Computer Science/ Information Technology / Electronics & Tele Communications/ Electronics & Communication/ Electronics & Instrumentation with minimum 60% marks from a recognized University/Institute recognized by Govt. Of India

(v) **Experience:**

**Assistant Manager-IT Scale I**

Minimum experience **2 years** in the cadre not less than Junior Assistant in Banks/ Financial Institutions/ Undertakings in IT field or IT experience in banking domain or equivalent thereto in

**Manager-IT Scale II**

Minimum **3 years** experience in any Banks/ Financial Institutions/ Undertakings of which one year minimum experience as Scale I officer in IT field or equivalent or IT experience in banking domain or equivalent thereto in .

- Programming in Ms SQL and VB.Net & Testing,  
OR
- Server Administration preferably IBM Servers,  
OR
- Networking Administration preferably in CISCO.

Programming experience in Core Banking Software or Server/Networking Administration Experience in Data Centre is preferred.

(vi) Certification by Micro Soft/IBM/CISCO in the following are preferred.

- Data Base Administration (SQL Server).
- VB.Net Programming.
- Networking/Server Administration.

**3. EMOLUMENTS PER MONTH:**

<b>Name of Post</b>	<b>Pay Scale</b>	<b>Total emoluments per month including allowances at minimum of scale at Chennai</b>	<b>Approximate annual emoluments on Cost to Company (CTC)</b>
Assistant .Manager-IT	<ul style="list-style-type: none"><li>• 14,500 to</li><li>• 25,700</li></ul>	₹ 28474/-*	₹ 5.93 Lakhs
Manage -IT	<ul style="list-style-type: none"><li>• 19400 to</li><li>₹ 28,100</li></ul>	₹ 36325/-*	₹ 7.59 Lakhs

\* Excludes incentive, ex-gratia, meals pass, EPF and other allowances  
Fixation of pay will be done based on existing salary drawn and experience.

#### **4.CONFIRMATION:**

The confirmation of the newly recruited will be subject to satisfactory completion of the following Probation Period :

Assistant Manager-IT Scale I - 24 months.  
Manager-IT Scale II - 12 months

#### **5. SELECTION PROCEDURE**

(a) There will be a separate process consisting of Written Examination/Group activity /Interview for recruitment of the above posts. Selection will be made on the basis of performance in the Process.

(b) The date for the selection process will be communicated to the candidates through call letters. The Bank, however, reserves the right to cancel or make any change in the date, if need arises.

(c) The selection process will be scheduled at CHENNAI- address of the Venue will be advised in the Call Letter.

#### **6. APPLICATION FEE INCLUDING POSTAL CHARGES (Non-refundable)**

**For GEN and others** - **Rs. 500 /-**  
**For SC/ST / Repatriate candidates** - **Rs. 350/-**

The application fee must be paid by all applicants. It has to be paid by means of a Bank Pay Order or Demand Draft issued by a Scheduled Commercial Bank payable at Chennai and should be drawn in favour of REPCO BANK RECRUITMENT CELL.

Candidates must write his/her name and address on the reverse side of the Bank Draft/Bank Pay order. Candidates may please note that payment of application fee and/or postage charges by Cash / Cheques / Money Order/ Postal stamps etc. will not be accepted.

#### **7.GENERAL INSTRUCTIONS**

a) The Bank takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.

b) The applications must be properly and completely filled.

c) Candidates applying for the above posts are advised to note that if selected, they are required to execute a "Bond" with Surety for serving the Bank at least for a period of 2 years and in the event of his/her resignation from the post before this period the officer will be required to indemnify and refund the amount to the Bank

<b>Scale</b>	<b>Amount of Bond</b>	<b>Period</b>
Assistant Manager -IT	Rs.50,000 + 10000 Training Cost+ 3month notice period	2 years
Manager - IT	Rs.1,00,000 + 25000 Training Cost+ 3month notice period	2 years

d) Candidates working in Govt/Semi-Govt/Govt. undertaking / Public undertaking will be required to produce **No Objection Certificate** from their employer if called for Group Discussion/Interview, in the absence of which, his/her candidature may not be considered .

e) The candidate need not submit proof of date of birth, educational qualification, work experience, caste certificate, age relaxation, Repatriate certificate and other related documents at the time of applying for the post. All the above documents should be submitted at the time of Interview only if they are called for or if advised to submit at any later date.

## **8.HOW TO APPLY**

Candidates who satisfy the eligibility norms should submit their application in Bio – data form in English; typed on thick A4 size sheet, with one recent passport size photograph affixed on the application on the top right hand corner and indicating prominently in Bold lettersthe post for which he/she is applying at the Top. **The format of the Application Form is available at Bank’s Web-site.**

**Applications should reach the Bank on or before 20.08.2013**

**APPLICATIONS COMPLETE IN ALL RESPECTS SHOULD BE SENT IN A CLOSED ENVELOPE SUPERSCRIBED “FOR THE POST OF \_\_\_\_\_” TO THE FOLLOWING ADDRESS:**

**Joint General Manager (Recruitment)  
Repc Bank Ltd., P.B.No.1449,  
Repc Tower ,  
33, North Usman Road,  
T.Nagar, Chennai – 600 017**

**9. REPCO BANK** reserves its right to reject an application, before, during or after interview, if found not satisfy the recruitment / eligibility criteria.

Place : Chennai – 17

Date : 05.08.2013

Joint General Manager  
(Recruitment)