



**ODISHA STAFF SELECTION COMMISSION**  
Barrack No.1, Unit – V, Bhubaneswar – 751054

Advertisement No. **3570**/OSSC Date: **15.11.2012**.

Selection of candidates for recruitment to the post of **District Culture Officer** (Post Code-28/DCO) in the **Department of Tourism & Culture**, Government of Odisha. ---

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Applications in prescribed format are invited for selection of suitable candidates for recruitment to the post of **District Culture Officer** under the Tourism and Culture (Culture) Department, Government of Odisha carrying pay in PB-II of Rs. 9,300/- 34,800/- with Grade Pay of Rs. 4,200/-.

**How to apply:**

1.a. Intending candidates have to apply online through the website of the Commission [www.odishassc.in](http://www.odishassc.in). By clicking on the tab 'online application' in the home page of the website, the posts advertised for online application and **detailed instructions** for submitting any application online are displayed on the computer screen. The Instructions are to be read carefully before proceeding further. The Application Form can be generated by clicking on 'apply online' after selecting the post.

1.b. Blank Application Form specific for the particular post will be generated on the screen, and the candidate has to fill in the required details against the various items in the Form, including the candidate's recent passport size photograph which has to be uploaded, without leaving any item blank. The filled in Application Form can be submitted by clicking on the 'submit' button. After the form is successfully submitted, a user ID and a password are generated on the screen, which the applicant has to note down for his/her future use in accessing the system to find out the status of the application. The candidate has to click on the button 'print application form' to generate the filled in Application Form. This time the Application Form is generated by the system with a unique bar code and bar code number printed on the format, which is the 'index' number of the application.

1.c. The candidate has to take two printed copies of the application, one OSSC copy and the other the applicant's copy. The OSSC copy is meant to be promptly sent to the Commission, duly attaching therewith (i) the original Treasury Chalan in proof of payment of application fees, ii) photocopies of the certificates / documents in proof of date of birth, record of educational career, caste, documentary claim for being considered as reserved category/ special category. The Detailed Application Form (DAF) with all the above requisite certificates / documents, and with the signature of the candidate at the

indicated space on the Form has to be submitted to the Commission by speed post/registered post or in person at the appropriate drop box in the Commission's office.

1.d. Applications received incomplete are liable to be summarily rejected.

1.e. The candidate may find out the status of his/her application at different times by accessing OSSC website, clicking therein 'online application' tab, and thereafter clicking on the candidate's log in, and providing the user ID and password .

**2.Last date for receipt of application.:**

2.a. The last date of online submission of the Application is 15.12 .2012. The system will be disabled from 5.00 PM of the said date, after which the application form for this particular post will no more be generated at the candidate's end.

2.b. The closing time for receipt of Detailed Application Form (DAF) is 5.00 PM. of 22.12.2012.

**3. VACANCY POSITION :-** As per requisition filed by Tourism & Culture Department vide their letter No 3247/TC dated 11.04.2012 & letter No5995/DC dated 12.07.2012 the category-wise position of vacant posts is given below.

<b>Category</b>	<b>Total No. of Posts</b>	<b>No of posts out of the total reserved for female candidates</b>
<b>ST</b>	3	1
<b>SEBC</b>	2	1
<b>TOTAL</b>	5	2

**4.Eligibility:**

**4.a. Age:**

The minimum age for the post is **21** years and the maximum age is **32** years of age as on **01.01.2012**. The upper age limit is relaxable by 5 years for candidates belonging to ST/SEBC/ Women . However only one type of age relaxation is permissible as per Rules . To be eligible , a candidate not enjoying any age relaxation must not have been born earlier than 2<sup>nd</sup> January ,1980 and not latter than 1<sup>st</sup> January ,1991

Date of birth entered in the High School Certificate or equivalent Certificate issued by the concerned Board/council will only be acceptable to the Commission.

**4.b.. Educational Qualification:**

Candidate must have Masters Degree in History.

**5. Application Fee:**

Candidates other than those belonging to SC/ST have to pay application fee of Rs.100/- only through treasury chalan under the head of account "0051-PSC-104-UPSC/SSC-examination fees-0047-fees collected for conducting examination-02041-examination fees". The treasury chalan No. and date are to be filled in the online application, and the original treasury chalan has to be submitted with the detailed application form.

**6. Certificates / documents to be submitted along with the detailed application form ( DAF):**

- (a) Original Treasury chalan in support of deposit of Rs.100/-(Rupees one hundred) only towards Examination Fee (except SC/ST candidate).
- (b) Candidates of ST category shall enclose attested photocopy of castecertificate issued by the competent authority.
- (c) Candidates claiming reservation under SEBC category shall enclose attested photocopy of appropriate & valid SEBC certificate issued by the competent authority.
- (d) Attested photocopy of HSC certificate& mark sheet or equivalent certificate in support of declaration of age , issued by the concerned Board/Council.
- (e) Attested photocopy of +2/ Intermediate certificate & mark sheet.
- (f) Attested photocopy of +3/Degree certificate & mark sheet.
- (g) Attested photocopy of certificate & mark sheet of Masters Degree in History.
- (j) Candidates have to submit a certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing Odia of M.E. standard issued by competent authority.
- (k) One recent colour photograph (3.5 Cm X 4.5 Cm size) duly attested by a Gazetted officer should be enclosed.

**07. Place & Date of written examination:**

The date/time/ venue of examination will be intimated to the eligible candidates through the Admission Letter in due course. The admission letters can be downloaded by the eligible candidates by accessing the Commission's website from a date to be notified

latter. The list of applicants whose applications are rejected shall be displayed in the said website simultaneously from that date.

**08. Plan of examination:**

There will be a written examination which would consist of two papers.

**Paper-1: English & Odia languages-** 100 marks (English 50 marks & Odia 50 marks) of 1&1/2 hours duration.

The questions will seek to test proficiency in English & Odia languages, and all will be objective type with multiple choice of answers.

**Paper-2: General Studies-**100marks (100 objective type questions-1&1/2 hours duration)

The questions on General Studies will cover history & geography of India with special reference to Odisha , Cultural traditions of Odisha , Indian polity and present socio-economic scenario , current affairs, environmental issues, human rights issues, general science , test of reasoning and numerical ability. All questions will be objective type with multiple choice of answers to be answered on OMR answer sheet by darkening the appropriate circles with black ball point pen.

**09. Admission letter :-**

The Commission shall upload the Admission letters to admitted candidates on its website "www.odishassc.in". The candidate has to open the website of the Commission, click on the button 'candidates login' and then provide 'user Id' and 'password' upon which the status of the application will be displayed on the screen. If the application has been rejected the same would be indicated along with grounds of rejection. Then the eligible applicant has to click on "Download Admit Card" and the requisite Admission letter can be downloaded. This facility would be available about two weeks before the schedule date of the examination. The complete list of admitted /rejected applications(with grounds of rejection ) may also be seen in the Commission's website .The candidates are advised to download their respective admission letters and take print out thereof. The admitted candidates will have to produce the admission letter at the allotted venue for appearing in the examination. The admission letter will carry intimation about the date , time and venue of the examination and will bear the photo and signature of the candidate and facsimile signature of the Secretary of the Commission.

In case the photograph is not visible on the admission letter downloaded from the Commission's website, the candidates are advised to carry identical photographs, one for each sitting of the examination along with proof of identity such as voter's Identity card/passport/Driving licence/pan card along with the print out of the admission letter to the venue of the examination. **No admission letter will be despatched to any candidate by post by the Commission.**

**10. Viva voce test: - 25 marks:**

Candidates numbering upto 3 times the number of vacancies in each category on the basis of rank secured in the written examination within the category ,will be called for viva-voce test, provided that the candidate has secured the minimum cut-off mark in that examination as may be decided by the Commission.

**11 SELECT LIST:**

The final select list shall be prepared, category-wise on the basis of the sum total of marks secured by the candidate in the written examination, viva-voce test taken together.

**12 Results:**

The results will be published in due course in the Commission's website.

*Mobile phone or any other communication device is not allowed into the premises of the OSSC examination centre. The candidates are advised not to bring any such banned item to the examination centre/ venue, as arrangements for safe keeping cannot be assured. Any infringement of these instructions might entail debarment of the concerned candidate from the particular examination.*

By order of the Commission.

Secretary  
11/12

ODISHA STAFF SELECTION COMMISSION, BHUBANESWAR

IIE 12/2012 NO 3411 /OSSC      DATE:- 31.10.2012

NOTICE

The Preliminary examination for the post of Inspector of Supplies was tentatively fixed to be held on 04. 11.2012. But it can not be held on the above date due to some unavoidable circumstances . The date of examination will be intimated after it is fixed in due course.

Memo No. 3412

Date. 31.10.2012

Copy forwarded to office Notice Board / Commission's website for general information of the candidates. Sri P.K. Khuntia, Tabulator may be requested to upload the above Notice in the Commission's website.

Secretary