

M.P. POWER TRANSMISSION COMPANY LIMITED

Regd. Office : Block No. 2, Shakti Bhawan, PO Vidyut Nagar, Rampur, Jabalpur (MP) 482 008

www.mptransco.nic.in

No.-AS/MPPTCL/XIII/3560

Jabalpur, Dated 15/12/2012

ADVERTISEMENT FOR RECRUITMENT IN THE CADRES OF DY.DIRECTOR & ACCOUNTS OFFICER IN M P POWER TRANSMISSION COMPANY LIMITED

FOR SC/ST CANDIDATES ONLY

MP Power Transmission Co. Ltd (MPPTCL), which is a wholly owned Govt. of Madhya Pradesh Undertaking incorporated under the Companies Act, 1956, invites applications from the desirous SC/ST candidates of MP domicile to fill up the following vacant positions: -

S.No. / Post	No. of Posts			Eligibility Educational Qualification & required period of experience in Finance/Accounts/Audit	Post qualification experience in Accounts/Finance/Audit	Age Limit (As on 15.01.2013)
	SC	ST	Total			
1	2	3	4	5	6	7
1. Dy. Director (Finance & Accounts) (Class-I) E 3A Cadre of MPPTCL (उप निदेशक -वित्त एवं लेखा)	02	02	04	CA/ICWA WITH MINIMUM 3 YEARS Or 5 Years Or 10 Years M.Com/MBA (Fin) with <u>minimum 50% marks</u> , 5 Years (From Govt./Semi-Govt. Organization.) Or 7 Years (From Govt./Semi-Govt. Organization.) Or 9 Years (From Govt./Semi-Govt. Organization.)	3 years post qualification (CA/ICWA) works experience of any reputed organization/ firm. Out of 5 years experience, 2 years post qualification (CA/ICWA) works experience of any reputed organization/firm is mandatory. Out of 10 years experience, 1 year post qualification (CA/ICWA) works experience of any reputed organization/ firm is mandatory. OUT OF 5 YEARS EXPERIENCE, 4 YEARS POST QUALIFICATION (M.COM/MBA) EXPERIENCE OF ANY ORGANIZATION AS AO (CLASS-II) IS ESSENTIAL FROM GOVT./SEMI GOVT. ORGANIZATION. OUT OF 7 YEARS EXPERIENCE, 3 YEARS EXPERIENCE AS AO (CLASS-II) IN A GOVT./SEMI GOVT. ORGANIZATION IS MANDATORY. OUT OF 9 YEARS EXPERIENCE, 1 YEAR EXPERIENCE AS AO (CLASS-II) IS ESSENTIAL IN A GOVT./SEMI GOVT. ORGANIZATION.	50 Years

2. Executive Trainee (Accounts) – One year training (Class-II) E 2A Cadre of MPPTCL (कार्यपालक प्रशिक्षु–लेखा)	04	06	10	CA/ICWA or M.Com/MBA (Fin) with <u>minimum 55%</u> <u>marks.</u>	45 Years
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Note :

- The services/wages of new appointee shall be governed as per provisions of Human Capital Manual/Wages and Allowances Manual of MPPTCL. (Available in MPPTCL Website)
- No. of posts as indicated above are subject to change as per requirement of MPPTCL.
- The Company reserves the right to cancel any application or all the applications or the whole process of the recruitment for any one or more cadres without assigning any reason whatsoever.
- One post of SC category belonging to post of Accounts officer is reserved for handicapped category, preferably deaf candidate. The minimum degree of disability of a person for concession/benefit would be as per directives of GoMP.
- The candidate who has applied earlier in response to this office advertisement No. AS/MPPTCL/1721 dated 05.07.2012 need not apply again as their candidature shall be considered as per the revised qualifying criteria indicated in this advertisement.

Selection process :

The merit list shall be prepared on the basis of percentage obtained in qualifying examination as indicated in the above table. The short listed candidates shall be called for interview. The final select list would be prepared on the basis of 50% weightage of percentage marks obtained in qualifying examination and 50% marks weightage for interview. The candidate possessing qualification of CA/ICWA as indicated under qualification criteria for respective post shall be awarded bonus marks as decided for this process for evaluating final performance of the candidate for short listing candidates for appearing in interview as well as for final selection.

Training duration & stipend :

Selected Executive Trainee (Accounts) shall undergo training for one year, after successful completion of which they shall be absorbed as Accounts Officer in the Company. They shall be required to execute a Service Agreement Cum Surety Bond to complete the training and to serve the company for 5 years after successful completion of training. If, the performance of a candidate during the training is not found satisfactory, his/her selection shall be liable for cancellation/termination. On successful completion of training, the candidates shall be given appointment on probation for a period of two years in appropriate cadre of the company structure, the revised pay structure of which is under finalization. The Executive Trainee (Accounts) shall be paid a fixed monthly stipend @ Rs.15,600/- per month during the training period. The Dy. Director (F&A) shall be entitled to draw the remuneration as per their pay scale. The Dy. Director (F&A) shall also initially appointed on probation for 2 years. They shall be required to execute a Service Agreement Cum Surety Bond to complete the training and to serve the company for 3 years after successful completion of training.

General conditions :

- The candidate who does not possess specified qualification and the required post qualification works experience need not apply. During the scrutiny of the original certificates at the time of interview, if any discrepancies are found or the candidate is found non eligible as per the prescribed eligibility criteria, such candidate shall not be allowed to attend the interview and his/her candidature will be rejected.
- Candidates working in Govt./semi-Govt./Public Sector Undertakings, should apply through proper channel.
- Candidates should submit a copy of their Caste Certificate as well as M.P. domicile certificate issued by the competent authority of Govt. of M.P. in prescribed format. The Caste Certificate issued from other States and those candidates, who are covered under migrated category, shall not be entertained for the post advertised.

4. Non-refundable Demand-Draft of Rs.250/-(Rs Two Hundred & Fifty only) drawn in favour of Regional Accounts Officer, MPPTCL Jabalpur towards stationary/Postal charges shall be payable alongwith application towards stationary/Postal charges.
5. Any dispute, arising out of the selection process will be dealt with within the jurisdiction of Jabalpur Courts only. In case of the disputes referred to the MPPTCL, the decision of the MD, MPPTCL shall be final and binding on both the parties.
6. All eligible SC/ST candidates of Madhya Pradesh shall be reimbursed to & fro second class train fare/bus fare by the shortest route (within the jurisdiction of MP State) for attending the written test & interview.
7. Candidates having a third child born on or after 26.01.2001 are not eligible to apply. A candidate having a third born child should submit date of birth Certificate of last born child for verification otherwise his/her candidature could be cancelled.
8. The selected candidates shall have to undergo prescribed medical test before joining the training.

How to apply :

1. Non-refundable Demand-Draft of Rs.250/-(Rs Two Hundred & Fifty only) drawn in favour of Regional Accounts Officer, MPPTCL Jabalpur shall be payable alongwith application towards stationary/Postal charges
2. The prescribed application format may be downloaded from MP Power Transmission Company's website – www.mptransco.nic.in the completed application with copies of the required certificates shall be submitted to the Chief Engineer (Corporate Affairs). Block No.-2, Second floor, Shakti Bhawan MP Power Transmission Company, Ltd, Rampur, Jabalpur, Pin- 482008 on or before 15.01.2013. Applications received after due date shall not be accepted and no correspondence shall be entertained in this regard. MPPTCL shall not be responsible for any postal delay.
- 3. The candidate must indicate the name of post applied/category on the top of the envelope in capital letters and his/her name and address on the left bottom side of envelope (Sender's address).**
4. Candidature of a candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not found in conformity with the eligibility criteria mentioned in the advertisement.

Sd/-
Chief Engineer (Corporate Affairs)
MPPTCL, JABALPUR



M. P. POWER TRANSMISSION COMPANY LTD.

(Duly filled application may be sent through ordinary post only at prescribed address in a advertisement)

ADVERTISEMENT FOR RECRUITMENT IN THE CADRES OF DY.DIRECTOR & ACCOUNTS OFFICER IN
M.P. POWER TRANSMISSION COMPANY LIMITED (ONLY FOR SC/ST CANDIDATES) (REF. ADV. NO. 3560 dtd 15.12.2012)

For Office Use Only

REG No.	Dy. Director / ET(Accounts) (उप निदेशक / कार्यपालक प्रशिक्षु)		REG DATE:	
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Please read the terms and conditions carefully and fill the Application Form in Capital Letters in Black Ball Point Pen only.

POST APPLIED FOR →	WRITE : Dy. Director (F&A) EXECUTIVE TRAINEE (ACCOUNTS),	Write one cadre only
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1. CANDIDATE'S NAME (please keep one box blank between first name, middle name & surname)

<input type="text"/>	<input type="text"/>	<input type="text"/>
(FIRST NAME)	(MIDDLE NAME)	(LAST NAME)

2. FATHER'S NAME

<input type="text"/>	<input type="text"/>	<input type="text"/>
(FIRST NAME)	(MIDDLE NAME)	(LAST NAME)

3. GENDER (write in box - MALE /FEMALE) :

4. CATEGORY OF THE CANDIDATE (SC OR ST INDICATE CLEARLY) :

(SC/ST candidates of states other than Madhya Pradesh shall not be considered for the post advertised. The candidate belonging to Unreserved/OBC category need not apply)

(for item nos. 5 to 7 WRITE "YES" OR "NO" IN THE BOX.)

5. DOMICILE OF M.P.: 6. HANDICAPPED :

7. Ex Serviceman :

8. DATE OF BIRTH : 9. AGE AS ON 15.01.2013
DAY MONTH YEAR YEAR MONTHS DAYS

10. DEMAND DRAFT DETAILS (Candidates should write Name , Post, Subject applied for and Complete Mailing Address in capital letters, on the back side of the Demand Draft.)

No.		Amount	In Rupees _____
Dated		Issuing Bank and Its Branch	

11. ADDRESS FOR COMMUNICATON (IN CAPITAL LETTERS)

Name :	
F/H Name:	
Address :	
City/Town/Village:	Distt.:
State :	Pin Code: <input type="text"/>

Please affix one recent Photograph without attestation
<input type="text"/>

12. CONTACT DETAILS

STD Code : _____ Ph. No. _____ Mobile No. _____

Signature of Candidate

13. MARITAL STATUS SINGLE MARRIED WIDOW DIVORCEE
 (TICK ONE OF THE BOXES)

PASTE YOUR RECENT
 PASSPORT SIZE **SELF**
ATTESTED
 PHOTOGRAPH

14. SPOUSE'S NAME (IF MARRIED)

15. CANDIDATE'S PERMANENT ADDRESS:

Name :
 F/H Name:
 Address :
 :
 City/Town/Village: Distt.:
 State : Pin Code:

16. NUMBER OF CHILDREN:
 (IF MARRIED)

17. Details of Qualifying Examination:
 Exam Passed :
 CA/ICWA/M.Com/MBA(Finance)

18. STATUS OF ACADEMIC QUALIFICATION AS ON 15.01.2013 Examination passed (from 12 th onwards)	Year of Passing	Total Maximum Marks of the course	Total Marks obtained in all group/ years by the candidate	%age of Aggregate marks/ Grade obtained in final year/ final Examination	Institute / university
12 th / intermediate, pre-university					
CA/ICWA					
M.Com					
MBA (Finance) (Additional Qualification if any)					

Note- The candidate who does not possess prescribed qualification as per advertisement need not apply.

19. EXPERIENCE DETAILS (IF ANY) Please indicate post qualification experience only:

Post	Organization	Nature of duties	Period	Salary (Rs. Per Month)	In MPSEB/or its successor Companies/ MPPTCL/Central Govt./ State Govt./ Autonomous/ Private/ Others

Note- The candidate for the post of Dy. Director who does not possess prescribed qualification and requisite experience as per advertisement need not apply.

DECLARATION

I hereby declare that the above particulars are true in every respect and nothing has been concealed or withheld by me. If any information furnished above is found false at any time, my candidature/ appointment may be cancelled without any notice and legal action may be taken accordingly.

ENCLOSURES: (PLEASE TICK (ø) THE ITEMS ATTACHED, IN THE BOX. ATTESTED COPIES OF SERIAL NO.1 TO 6)

- 1. M.P. DOMICILE CERTIFICATE
- 2. CERTIFICATE FOR PROOF OF DATE OF BIRTH.
- 3. GREEN CARD CERTIFICATE (FAMILY PLANNING)
- 4. HANDICAPPED CERTIFICATE
- 5. MARK SHEET FOR ALL GROUP OF EXAM. / YEARS
- 6. CASTE CERTIFICATE SC/ST
- 7. DEMAND DRAFT
- 8. NOC OF EMPLOYER (IF APPLICABLE).
- 9. Date of Birth proof of third born child if any issued from competent authority.

PLACE:
 DATE :

CANDIDATE'S SIGNATURE

Annexure –I

Please indicate clearly under which category of educational qualification and experience criteria candidate is applying for the post advertised –

Post	Eligibility Educational Qualification & required period of experience in Finance/ Accounts/ Audit	Post qualification experience in Accounts/Finance/Audit	Please indicate in box with (✓) marks
1	2	3	4
<p>1. Dy. Director (Finance & Accounts) (Class-I) E 3A Cadre of MPPTCL</p>	<p>CA/ICWA WITH MINIMUM 3 YEARS</p> <p>Or 5 Years</p> <p>Or 10 Years</p> <p>M.Com/MBA (Fin) with <u>minimum 50% marks</u>, 5 Years (From Govt./Semi-Govt. Organization.)</p> <p>Or 7 Years (From Govt./Semi-Govt. Organization.)</p> <p>Or 9 Years (From Govt./Semi-Govt. Organization.)</p>	<p>3 years post qualification (CA/ICWA) works experience of any reputed organization/ firm.</p> <p>Out of 5 years experience, 2 years post qualification (CA/ICWA) works experience of any reputed organization/firm is mandatory.</p> <p>Out of 10 years experience, 1 year post qualification CA/ICWA) works experience of any reputed organization/ firm is mandatory.</p> <p>OUT OF 5 YEARS EXPERIENCE, 4 YEARS POST QUALIFICATION (M.COM/MBA) EXPERIENCE OF ANY ORGANIZATION AS AO (CLASS-II) IS ESSENTIAL FROM GOVT./SEMI GOVT. ORGANIZATION.</p> <p>OUT OF 7 YEARS EXPERIENCE, 3 YEARS EXPERIENCE AS AO (CLASS-II) IN A GOVT./SEMI GOVT. ORGANIZATION IS MANDATORY.</p> <p>OUT OF 9 YEARS EXPERIENCE, 1 year experience as AO (Class-II) is essential in a Govt./Semi Govt. organization.</p>	<div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div>
<p>2. Executive Trainee (Accounts) (Class-II) E 2A Cadre of MPPTCL One Year Training</p>	<p>CA/ICWA or M.Com/MBA (Fin) with <u>minimum 55% marks</u>,</p>	<p style="text-align: center;">—</p>	<div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 10px;"></div>

(CANDIDATE'S SIGNATURE)

GENERAL TERMS AND CONDITIONS

Service Agreement-cum-Surety Bond :

The successful candidates shall have to execute a service agreement-cum-surety bond to successfully complete the prescribed training and thereafter, to serve the company as per rules.

General conditions :

1. The candidate who does not possess specified qualification and required post qualification experience need not apply. During the scrutiny of the original certificates at the time of interview if any discrepancies are found or the candidate is found non eligible as per the prescribed eligibility criteria, such candidate shall not be allowed to attend the interview and his/her candidature will be rejected.
2. The application format should be filled up neatly using a BLACK BALL point pen in capital letters.
3. Eligible SC/ ST candidates shall be reimbursed to and fro 2nd class Rail/Bus fare by the shortest route for attending the selection process only limited to the shortest distance of the interview centre from the address for communication mentioned in their applications or from where they have actually performed the journey, within the geographical area of Madhya Pradesh whichever is less, on submission of original Train/Bus ticket.
4. Candidates working in Govt./semi-Govt./Public Sector Undertaking should apply through proper channel.
5. Any dispute, arising out of the selection process will be dealt within the jurisdiction of Jabalpur Courts only. In case of the disputes referred to the Company, the decision of the MD, MPPTCL shall be final and binding on both the parties.
6. Candidates having a third child born on or after 26.01.2001 are not eligible to apply. A candidate having a third born child should submit date of birth Certificate of last born child for verification otherwise his/her candidature could be cancelled.
7. A candidate can apply for one cadre only, otherwise his/her candidature shall be cancelled.

How to apply :

8. The complete application with copies of the required certificates and demand draft of Rs. 250/- drawn in favour of Regional Accounts Officer, MP Power Transmission Co.Ltd., Jabalpur shall be submitted to the Chief Engineer (Corporate Affairs), MP Power Transmission Co.Ltd., Block No.-2, Shakti Bhawan, Rampur, Jabalpur, 482008 on or before 15.01.2013.
9. Application received after due date shall not be accepted and no correspondence shall be entertained in this regard. MPPTCL shall not be responsible for any postal delay.
10. The candidates must indicate the name of post applied, category applied on the envelope in capital letters.
11. Candidature of a candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not found in conformity with the eligibility criteria mentioned in the advertisement.

The candidate must super scribe the envelop with POST APPLIED FOR----- and CATEGORY APPLIED IN : -----, as the case may be. Applications received after due date shall not be considered and no correspondence shall be entertained in this regard. Candidature of a candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.

Sd/-
Chief Engineer (Corporate Affairs)
MPPTCL, Jabalpur

I have gone through the above instructions carefully.

(CANDIDATE'S SIGNATURE)