



EdCIL (India) Limited

(A Government of India Enterprise)

Ed.CIL House,18 A, Sector-16A, NOIDA-201301(UP)

Tel: 0120 – 2512001/ 6, Fax: 0120 – 2512007

Advertisement No. 11/2013

EdCIL requires professionally qualified and experienced person for the post of Project Manager for Department of Justice, Ministry of Law & Justice. The appointment will be purely on contractual basis. The details of post alongwith the number of vacancies, remuneration, nature of experience are as under:-

Sl. No	Name of the post /consolidated remuneration/no. of vacancies	Age limit	Educational Qualification	Experience
1.	Project Manager Rs. 75,000/- pm Vacancy- 01	Not above 50 years as on 01.07.2013	Essential: Bachelors Degree in Law from recognized university. Desirable: Master's Degree in Law from recognised university Education in Human Rights or Social Science will be an assets.	Essential: 03 years of relevant professional experience working on development Projects, including some experience of civil society organisations, preferably in the North Eastern States and Jammu and Kashmir <ul style="list-style-type: none">• Good Understanding of issues pertaining to access to justice, legal empowerment and rights. Desirable: Sound experience of project design and management particularly in managing large projects with multiple components. <ul style="list-style-type: none">• Experience in applying a Rights Based-Approach to Development Programming will be an asset.• Good understanding of the development context in India

				<ul style="list-style-type: none">• Prior experience of Monitoring & Evaluation Process• knowledge of participatory approaches involving a broad range of stakeholders including disadvantaged people.• Full proficiency in English including excellent writing skills. Working knowledge of Hindi and languages spoken in North Eastern States and in Jammu & Kashmir would be an asset.
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General information

1. The candidates are required to submit the relevant educational and experience certificate alongwith the application
2. The candidates should not be above 50 years of age as on 01.07.2013
3. SC/ST/OBC/PH candidates should enclose attested photocopy of the caste certificate issued by Competent Authority.
4. Only Indian Nationals are eligible to apply.
5. The remuneration is on consolidated basis and is inclusive of all allowances etc.
6. Candidates working in Govt. Organisation/ PSE must route their application through proper channel or produce NOC at the time of interview.
7. No TA/DA will be reimbursed to the candidates for attending the interview
8. Merely fulfilling the eligibility criteria does not entitle candidate to be called for interview/ short listing.
9. Suitable candidates may send their application in the following format alongwith two recent passport size photographs and certified copy of certificates in support of their educational qualification and experience etc. **shall be received upto 31st July 2013 addressing to Project Manager (PRU), EdCIL (India) Limited, EdCIL House, 18 A, Sector-16A, NOIDA 201 301. The envelope should be superscribed with the name of the position applied for in block letters.**
10. Application which are incomplete, unsigned, not in the application format or received after due date will out rightly be rejected. Only hard copy of applications will be accepted. No applications forwarded through fax, email etc will be entertained.



EdCIL (India) Limited
(Personal Particular's Form)

Self attested
photographs

1. **Post applied for** _____
2. **Name** _____
3. **Date of Birth** _____
4. **Father's name** _____
5. **Correspondence Address** _____
6. **Permanent Address** _____
7. **E-mail / Mob.** _____
8. **Nationality** _____
9. **Community (SC/ST/OBC/UR)** _____
(Attach copy of certificate)

10. Particulars of examination passed and qualification obtained (commencing with Graduation)

Exam passed	Year of passing	Board/University	Subjects	Percentage

11. Experience details (in Reverse Chronological Order)

Total Experience:- Year..... Month

Post held	Name of organization	Period From To	Pay / Scale of pay	Service in years	Nature of duties

12. If selected, what notice period would you require before joining

13. Have you ever been found guilty for any offence under law in the past. If yes, please give full information

14. Name and address of two References holding responsible / intimately acquainted with candidates character and work but must not be relation.

15. Have you any relative working in this organization, if yes please give full information.

16. Any other information: -

Declaration

I certify that the information given above is true, complete and correct to the best of my knowledge and belief.

(Signature with name of applicant)

Date: