



Star House, Plot C-5, "G" Block, Bandra-Kurla Complex, Bandra (East), Mumbai 400 051.  
**Recruitment of Security Officers in MMGS II - Project No. 2012-13/4**  
**Notice dated 04.02.2013**

**BANK OF INDIA, a leading Public Sector Bank having Head Office in Mumbai, invites applications for recruitment of Security Officers in Middle Management Grade/Scale II**

**For taking out Challan Click "Print Challan" Button on Page 6 and after making fee payment Click "Apply online" for the application form provided at the end of Notice – Page- 6.**

Challan available from	09.02.2013
Submission of on – line application commencing from	09.02.2013
Last date for submission of on – line application	22.02.2013
Payment of Application fees	From : 09.02.2013 To 22.02.2013
Relevant date for Age/Qualification/Experience	31.10.2012

**NAME OF THE POST / VACANCIES**

Post Code No.	Name of the Post	Scale	No. of Vacancies							Age as on 31.10.2012		
			SC	ST	OBC	GEN	TOTAL	PWD VC	HI	OC	Min.	Max.
01	Security Officer	II	1	1	2	2	06	-	-	-	21	40

**Note: The above vacancies are unfilled vacancies of previous year process. The above said post is not suitable for PWD candidates hence PWD candidates need not apply.**

The designation / name of the post is only indicative. The bank reserves the right to change the name of post / designation at any time without notice.

**ABBREVIATIONS & DEFINITIONS:**

i) **Category of Persons :-**

- GEN (UR) - General (Unreserved);
- SC - Scheduled Caste;
- ST - Scheduled Tribe;
- OBC - Other Backward Classes
- XSM - Ex-Servicemen
- PWD - Persons With Disabilities (Physically Challenged Persons) are: -
- OC - Orthopedically Challenged;
- HI - Hearing Impaired.
- VC - Visually Challenged (Blind / Partially Blind / Low Vision).

**PAY SCALE, BASIC PAY AS BELOW & OTHER ALLOWANCES AND PERQUISITES AS APPLICABLE:**

**Present Scale of Basic Pay (in Rs.) :-**

MMG Scale II : 19400-700/1- 20100-800/10 - 28100

(The above Scale of Basic pay is subject to amendments of appropriate provisions in the Bank of India Officers' Service Regulations, 1979).

**1. RELAXATION IN UPPER AGE LIMIT :**

- i) Scheduled Caste/Scheduled Tribe candidates by 5 years.
- ii) Other Backward Classes candidates by 3 years.
- iii) In the case of ex-servicemen and commissioned officers including Emergency Commissioned Officers (ECOs) / Short Service Commissioned Officers (SSCOs) who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within the next one year from the last date for receipt of application) other than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability attributable to military service or on invalidment, by 5 years subject to ceiling as per Government guidelines.
- iv) All persons who have ordinarily been domiciled in Kashmir Division of Jammu & Kashmir State during 01.01.1980 to 31.12.1989, by 5 years.
- v) The children/ Family members of those who died in the 1984 riots, by 5 years.
- vi) The relaxation in upper age limit is as per Govt. guidelines

**Note:**

- a) An Ex-Serviceman who has once joined a government job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Government ceases.
- b) All persons eligible for age relaxation under (iv) above must produce the domicile certificate at the time of interview from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Govt. of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 1<sup>st</sup> January 1980 to the 31<sup>st</sup> day of December 1989.

**2. ELIGIBILITY CRITERIA**

**NATIONALITY/ CITIZENSHIP:**

A candidate must be either i) a Citizen of India or ii) a subject of Nepal or iii) subject of Bhutan or iv) a Tibetan refugee who came over to India before 1<sup>st</sup> January, 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) as above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/ interview conducted by the Bank but on final selection the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate to him.

**3. VACANCIES / EDUCATIONAL QUALIFICATION / EXPERIENCE :**

<b>Post Code No. 01 - SECURITY OFFICER (Scale II)</b>	
<b>Vacancies</b>	<b>6</b>
<b>Gender</b>	MALE
<b>Qualification</b>	Graduate from Recognized University or equivalent. A certification in computer course for minimum three months OR Information Technology or related paper as one of the subjects at graduation level or afterwards.
<b>Experience</b>	An officer with minimum 5 years commissioned Service in the Army/Navy/Air Force or a police officer not below the rank of Asst. Superintendent of Police / Deputy Supt. Police with minimum 5 years of Service or officers of identical rank in the para-military forces with minimum 5 years service.

**4. STRUCTURE OF WRITTEN TEST AND INTERVIEW / GROUP DISCUSSION:**

Depending upon the number of candidates applied for, the Bank may opt to go for Written Test and / or Group Discussion and/ or Interview. Written test if decided to be held, details of the same shall be advised separately/ displayed on the website.

**Written Test - Objective :-** Details of the written test, if decided to be held, will be advised to the candidates subsequently.

**Group Discussion Marks** :- Minimum qualifying marks in group discussion will be 40% and the same will be of qualifying nature only.

**Interview Marks** :- Maximum marks for interview will be 100. Minimum qualifying marks in interview are 50% for General Category and 45% for SC/ST/OBC category.

**Selection Procedure :**

Depending on the number of vacancies (if the Written Test is held), only those candidates who have secured minimum qualifying marks stipulated for Written Tests (Objective) and rank sufficiently high in the order of merit shall be called for Group Discussion and/or Personal interview. Candidates will be called for Personal Interview in the ratio of 1:3 i.e. three times the number of vacancies. Mere pass in the Written Test/ participation in Group Discussion shall not vest any right in a candidate for being called for Personal Interview.

Merit list of the candidates based on the marks obtained by them in Written Test, if held and Personal Interview of 100 Marks will be prepared in descending order on the basis of the aggregate marks obtained, under the respective SC / ST / OBC / GEN Category. The final selection will be made on the basis of this merit list.

**Note:** In case of similar marks to two or more candidates the merit order of such group of candidates will be as per their aggregate written test marks and further as per their date of birth (i.e. more senior in age will be placed first before less senior in age)

**Action against candidates found guilty of misconduct :**

1. Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form.
2. At any stage of recruitment, if a candidate is (or has been) found guilty of :
  - (i) using unfair means during the Written Test/ Group Discussion / Interview
  - or
  - (ii) impersonating or procuring impersonation by any person or
  - (iii) misbehaving during the Written Test / Group Discussion / Interview or
  - (iv) resorting to any irregular or improper means in connection with his/her candidature during the selection process or
  - (v) obtaining support for his/her candidature by any means.

Such a candidate may in addition to rendering himself/herself liable to criminal prosecution, may also be liable :

- a. to be disqualified from the Selection Process for which he/she is a candidate
- b. to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.
- c. for forfeiting the fees paid by such candidate.

**5. WRITTEN TEST ACTIVITY (if held)**

1. Written Test Structure and date will be declared on web.
2. Pre-Examination Training (PET) will be imparted to the eligible reserve category candidate as per Government Guidelines at Noida (New Delhi) & Navi Mumbai.
3. Call Letter for PET / Written Test will be made available on Web only.

**6. APPLICATION FEE (NON-REFUNDABLE) :**

- (a) Application fees/Intimation charges for Gen/OBC Candidates - Rs. 400/-
- (b) Intimation charges for SC/ST/Ex-service-men Candidates - Rs. 50/-

**NOTE :** Application once made will not be allowed to be withdrawn and fees once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

**7. GENERAL INSTRUCTIONS**

- (a) Before applying for the post, the candidate should ensure that he/she fulfills the eligibility and other norms mentioned in this Notice. Decision of Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of examination, interview, group discussion, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the bank in this behalf.

- (b) In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will be cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- (c) Only online registration of application would be accepted.

**PLEASE NOTE THAT PRINT OUT OF APPLICATION MAY BE SUBMITTED TO US AT THE TIME OF GROUP DISCUSSION / INTERVIEW ONLY AND NOT BEFORE THAT.**

- (d) Candidates belonging to OBCs but coming in the "CREAMY LAYER" as on 31.03.2012 are not entitled to OBC reservation. Such candidates should indicate their category as "General".
- (e) OBC Certificates in the format as prescribed by the Govt. of India and issued by the Competent Authority inter alia, specifically stating that the candidate does not belong to the Socially Advanced Sections excluded from the benefits of reservations for OBCs in Civil Posts and Services under Govt. of India i.e. carrying 'CREAMY LAYER' clause based on income for the financial year 2011-2012 issued on or after 01.04.2012 should be submitted with the application **at the time of interview**.
- (f) The Bank reserves the right to alter, modify or change the eligibility criteria and / or any of the other terms and conditions spelt out in this advertisement, including criteria for passing/method and procedure for selection. The Bank also reserves the right to select the candidate (without Written Test / Group Discussion having been conducted) on the basis of Personal Interview only.
- (g) Only those candidates who have met with the eligibility criteria & who have cleared their Written Examination/ Group Discussion and who are short-listed for appearing in the Personal Interview will be intimated either by email (online) or by Speed Post or/ by Registered Post at the address or email address as the case may be, furnished by them in the Application Form. The name of candidates who are finally short-listed for interview will also be available on the Bank's Website [www.bankofindia.co.in](http://www.bankofindia.co.in). Applicants are requested to keep track of the same by visiting Bank's website from time to time. Similarly final selection result will be available on the Bank's website for candidates selected for appointment;
- (h) The admission to Written Test as well as call for personal interviews will be purely provisional without verification of age, qualification, category (SC/ST/OBC) etc. of the candidates with reference to documents.
- (i) The Bank takes no responsibility for any delay in receipt or loss in postal transit of Call Letter / Intimation.
- (j) The candidates should fill the details in application correctly, in particular - Age / Qualification / Caste etc. which will have direct effect on selection / non-selection. Bank takes no responsibility for rejection / non-selection due to aforesaid error.
- (k) An Print-out of the application along with a recent, passport size photograph and signature on the application is to be produced at the time of **Interview / Group Discussion**. Copies of the same photograph should be used for written examination (if conducted). Failure to produce the same photograph at the time of the written test/interview /group discussion may lead to disqualification.
- (l) The candidates will have to appear for Written Test and Interview /Group Discussion at their own expense. However, eligible SC/ST outstation candidates attending the interview /Group Discussion will be reimbursed to and fro second (sleeper) class rail/bus fare by the shortest route on production of evidence of travel.
- (m) Candidates serving in Government/Public Sector Undertakings (including banks) should take permission before applying and produce a "No Objection Certificate" from their employer at the time of interview, in the absence of which their candidature may not be considered. NOC as above will be insisted at the time of Interview and candidate will not be allowed to appear for interview without such NOC and his candidature may be cancelled.**
- (n) Only candidates willing to serve anywhere in India should apply.
- (o) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai.
- (p) In case any dispute arises on account of interpretation in version other than English,

- (q) No candidate is permitted to use calculator, cell phones / telephones of any kind, pagers or any such other instruments in the examination.
- (r) The candidates will appear for the written examination at the allotted centres at their expenses and risks and the Bank will not be responsible for any injury/ losses, etc. of any nature.
- (s) The Bank may at its discretion hold re-examination wherever necessary in respect of a centre/venue and /or to cancel the Written Examination.
- (t) Appointment of selected candidates is subject to his/her being declared medically fit and verification of character and antecedents as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank. The selected candidate, if appointed, will be on probation for a period of One (1) year from the date of joining the services of the Bank.
- (u) Candidates will have to produce original caste and other relevant certificates like educational qualification, age, disability etc. with Xerox copies, duly attested, **along with the application Print-out, at the time of Group Discussion / Interview**, in support of his eligibility, failing which his / her candidature will be cancelled.
- (v) In case of more than one application by the same candidate, application submitted last will be taken as authentic / conclusive

**8. THE COMPETENT AUTHORITY FOR THE ISSUE OF THE CERTIFICATE TO SC/ST/OBC IS AS UNDER :**

District Magistrate/Additional Dist. Magistrate / Collector / Deputy Commissioner / Additional Dy. Commissioner / Dy. Collector / First Class Stipendiary Magistrate / Sub-Division Magistrate /Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner / Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate / Revenue Officer not below the rank of Tahsildar / Sub-Divisional Officer of the area where the candidate and / or his family normally resides.

**Other conditions / stipulations**

- i) Candidates selected for appointment in the Bank will be required to furnish a Security Deposit of, Rs.40,000/- for Scale-II. The Security Deposit amount shall be forfeited if the officer leaves the bank before completion of 3 years of service. Direct Recruit Officers will have a choice either to deposit full amount of security deposit or alternatively he will deposit initially Rs. 10,000/- at the time of joining and balance in three monthly installment of Rs. 10,000 from next month's salary date. Bank reserves the right to increase the amount of Security Deposit or re-schedule the installments.
- ii) The selected candidates who have already passed JAIIB / CAIIB Examination will get **one** advance increment for passing **JAIIB OR two** advance increments for passing **CAIIB** from the date of joining the bank as the case may be.
- iii) Subject to their fulfilling the eligibility criteria, employees of Bank of India may also apply online. Such candidates, if selected, shall resign from their present positions in the bank and re-join the Bank's service afresh.

**9. HOW TO APPLY**

- (i) Candidate should have a valid e-mail id.
- (ii) The candidate should apply on-line through website [www.bankofindia.co.in](http://www.bankofindia.co.in)
- (iii) As a First Step, candidate should take out Print-out of Challan from Page 6 of the Notice on our website.
- (iv) Against the above-said Challan, the candidate should make the payment of fees in any of the Bank of India branches on or before 22.02.2013.
- (v) Once the payment of fees is made, the concerned branch will give him a Transaction No.
- (vi) Before applying online a candidate will be required to have a scanned (digital) image of his photograph and signature as per the specifications given on the website.
- (vii) Candidates should first scan their photograph and Signature, ensuring that both the photograph and signature are within the required specifications. If the size of the file is more than the specified limit then adjust the settings of the scanner.
- (viii) Candidates are now ready to Apply Online by re-visiting the Bank's website and going to

- (ix) Candidate should visit again our website [www.bankofindia.co.in](http://www.bankofindia.co.in) under the caption "Recruitments / Career" and should fill up the application available by clicking on Page No.6 of the Notice on our website.
- (x) Transaction No. should be correctly filled in the application at appropriate place
- (xi) Application should be checked and after verification be submitted by clicking to **submit** button.
- (xii) Application should be printed with photo and signature, to be kept ready for submission at the time of interview at the Interview Venue.
- (xiii) **You should note / remember your Registration No. and Password for future reference and use.**
- (xiv) Please note that the above procedure is the only procedure for applying. Physical mode of application or incomplete application would not be accepted and if submitted such application would be rejected outright.
- (xv) There is a provision to modify the submitted On Line Application. Candidates are requested to make use of this facility to correct their details in the On Line Application, if any. This modification facility will be available upto 25.02.2013. After this date, no modification will be permitted. Candidate should take utmost care while filling in the On-Line Application.

As per the above said procedure, we summarize the steps as below :

- i. Print Challan
- ii. Pay the fees in any of the Bank of India Branch and take Transaction No.
- iii. Scan your photograph and signature as per the specifications
- iv. Fill-up the application Form - On-line including upload of photo and signature and after verification – Submit
- v. **Print Application and affix photograph – to submit the same at the time of interview with following documents:**
  - a. Copy of receipted challan
  - b. Attested copy of School leaving certificate or any other document showing proof of age acceptable to the Bank.
  - c. Attested copies of Mark sheets / certificates in support of Educational Qualification;
  - d. Attested copy of certificate of Computer Course, as applicable;
  - e. Any other related certificate as applicable i.e. Caste Certificate etc.
  - f. Candidates serving in Government / Public Sector Undertakings will be required to submit "No Objection Certificate" from their employer, in the absence of which their candidature will not be considered and will be cancelled for non-submission of NOC.

It is for the candidate to ensure that he / she has met with the eligibility criteria and complied with the requirements and adhered to the instructions contained in this advertisement as well as in the application form. Candidates are, therefore, urged to carefully read the advertisement and complete the application form and submit the same as per instructions given in this regard.

- ❖ Even if the last date of registration is changed due to technical reasons, the valid dates for payment of application fee will not be changed. Payment of fee by Demand Draft / Cheque / Money Orders / Postal Orders etc will not be accepted. After registration the application printout need not be sent to the Bank. The said application alongwith challan and copies of required documents mentioned above should be kept ready for submission at the time of interview.

**For online Application and Challan visit Bank of India's website [www.bankofindia.co.in](http://www.bankofindia.co.in)**

Last but not the least, please note importantly that candidate who has been declared successful, but subsequently found ineligible, will not be allowed to take part in the Process / join the bank and inconvenience caused thereby will be at his/her cost and consequences.

**PRINT CHALLAN**

**APPLY ON LINE**

*\* press Ctrl + Click to apply on-line / Challan*

FORMAT OF CASTE CERTIFICATE TO BE SUBMITTED BY SC/ST  
APPLICANTS

Form of Certificate as prescribed in M.H.A., OM.No.42/21/49-N.G.S., dated 28.01.1952 as revised in Dept. of Per. & A.R., Letter No.36012/6/76-Estt.(S.C.T.) dated 29.10.1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of the claim.

FORM OF CASTE CERTIFICATE

This is to certify that Shri/Shrimathi/Kumari\*

\_\_\_\_\_ son / daughter\* of

Shri \_\_\_\_\_ of Village / Town\*

\_\_\_\_\_ in District / Division\* of

\_\_\_\_\_ the State / Union Territory\*

of \_\_\_\_\_ belongs to the

\_\_\_\_\_ Caste / Tribe\* which is recognised as a Scheduled Caste / Scheduled Tribe\* Under:

The Constitution (Scheduled Castes) Order, 1950. \*The Constitution (Scheduled Tribes) Order, 1950.

\*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

\*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[(As amended by the Scheduled Castes & Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.)

\*The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956;

\*The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order,

1959, as amended by the Scheduled Castes & Scheduled Tribes Orders

(Amendment) Act, 1976;

\*The Constitution (Dadra & Nagar Haveli) Scheduled Castes Order, 1962;

\*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962;

\*The Constitution (Pondicherry) Scheduled Castes Order, 1964;

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

\*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;

The Constitution (Goa, Daman & Diu ) Scheduled Tribes Order, 1968;

- \*The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- \*The Constitution (Sikkim) Scheduled Castes Order, 1978;
- \*The Constitution (Sikkim) Scheduled Castes Tribes, 1978;
- \*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989;
- \*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990;
- \*The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
- \*The Constitution (Scheduled Tribes) Order Second Amwendment Act, 1991.

2. This Certificate is issued on the basis of the Scheduled Castes /

Scheduled Tribes Certificate issued to Shri / Shrimathi\* \_\_\_\_\_

father / mother\* of Shri / Shrimathi / Kumari\* \_\_\_\_\_ of

Village / Town\* \_\_\_\_\_ in District \_\_\_\_\_ / Division\* \_\_\_\_\_

\_\_\_\_\_ the

State / \_\_\_\_\_ Union Territory\* of \_\_\_\_\_ who

belong to **SEAL OF OFFICE** the Caste / Tribe\* which is recognised as a Scheduled Caster / Scheduled Tribe\* in the State / Union Territory of

\_\_\_\_\_ issued by the \_\_\_\_\_, \_\_\_\_\_ dated

\_\_\_\_\_. 3. Shri / Shrimati / Kumari\*

\_\_\_\_\_ and \_\_\_\_\_ / or\* his /her\*

family ordinarily reside(s) in Village / Town\* \_\_\_\_\_ of the State

/ Union Territory\* of \_\_\_\_\_.

**Signature**

**Designation**

PLACE: STATE / UNION TERRITORY :

DATE :

NOTE. - The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

**\* Please delete the words which are not applicable.**



**FORMAT OF OBC CERTIFICATE TO BE SUBMITTED BY OBC APPLICANTS**  
**FORM OF CERTIFICATE TO BE PRODUCED BY**  
**OTHER BACKWARD CLASSES**  
**APPLYING FOR APPOINTMENT TO POSTS**  
**UNDER THE GOVERNMENT OF INDIA**

[G.I., Dept. of Per. & Trg., O.M.No.36033/28/94-Estt (Res.), dated 02.07.1977]

This is to certify that Shri/Shrimathi/Kumari\*  
son / daughter\* of Shri  
of Village / Town\*  
in District / Division\* of  
the State / Union Territory\* of belongs to the  
Community which is recognised as a Backward Class  
under:

- \* (i) Government of India, Ministry of Welfare, Resolution No.1201 1/68/93-BCC(C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section I, No.186, dated the 13th September, 1993.  
Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No.163, dated the 20th October, 1994.  
Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No.88, dated the 25th May, 1995.
- \*(iv) Government of India, Ministry of Welfare, Resolution No.1201 1/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No.210, dated the 11th December, 1996.  
Shri / Shrimati / Kumari\* and / or\* his / her\*  
family ordinarily reside(s) in Village / Town\* of the  
State / Union Territory\* of .

This is also to certify that he / she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training, O.M.No.36012/22/93-Estt.(SCT), dated 08.09.1993.



**Place :**

**Date :**

\*Strike out whichever is not applicable

**Signature\_**  
**Designation**

N.B. - (a) The Term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.

(b) The authorities competent to issue caste certificate are indicated below:-  
District Magistrate / Additional Magistrate / Collector / Deputy Commissioner /  
Additional Deputy Commissioner / Deputy Collector / First Class  
Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate /  
Executive Magistrate / Extra Assistant Commissioner (not below the rank of  
First Class Stipendiary Magistrate).

Chief Presidency Magistrate / Additional Chief Presidency Magistrate /  
Presidency Magistrate.

Revenue Officer not below the rank of Tahsildar; and  
Sub-Divisional Officer of the area where the candidate &/or his family resides.