

**ANDHRA PRADESH FORENSIC SCIENCE LABORATORY
ANDHRA PRADESH, RED HILLS, HYDERABAD**

**NOTIFICATION
RECRUITMENT OF SCIENTIFIC ASSISTANTS AND LABORATORY TECHNICIANS**

Rc. No. 151/P&A/APFSL/2012

Dated: 05-12-2012

1. Applications are invited through ON-LINE from the eligible candidates for recruitment to the following posts of Scientific Assistants – Physical/Chemical/Biology-Serology and Laboratory Technicians in Andhra Pradesh Forensic Science Laboratory, Police Department. The Notification and proforma Application to be made available on WEBSITE (apfsl.cgg.gov.in) and Notification is available on www.apstatepolice.org from 10-12-2012 to 31-12-2012 (Note: on or before 30-12-2012 is the last date for payment of fees). The number of vacancies indicated is only provisional and is liable to variation according to the Government Permissions.

The desirous eligible Candidates may apply ON-LINE by satisfying themselves with the terms and conditions of this recruitment. Those who desire to apply for both Scientific Assistants and Laboratory Technicians should apply separately. The Candidates applying for Scientific Assistants should select only one appropriate Post code i.e. 11 or 12 or 13 basing on their eligibility of educational qualifications. The details are as follows:-

Sl. No.	Post Code No.	Name of the post	No. of vacancies	Age as on 01-07-2012 Min. Max.	Scale of Pay Rs.
01	11	Scientific Assistant (Physical)	2	18-33	14,860 – 39,540
02	12	Scientific Assistant (Chemical)	7		
03	13	Scientific Assistant (Biology/Serology)	7		
04	14	Laboratory Technician	3	18-33	8,440 – 24,950

Category wise break up:

post code no.	OC		Ex.ser.		BC-A		BC-B		BC-C		BC-D		BC-E		SC		ST		
	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	
11	2																		
12	2	1	1			1		1							1				
13	2	1						1	1							1			1
14	1	1														1			

G – General

W – Women

2. This recruitment to the posts is being made as per the provisions of the Andhra Pradesh Police (Forensic Science Laboratory) Rules issued by the Government of Andhra Pradesh in G.O. Ms. No 38 Home (Pol.C) Dept. dated 02-02-1994 and the amendments thereon read with G.O. Ms. No. 84 Home (Legal.II) Department dated 15-05-2012.

3. The rule of Special representation (reservation) i.e., **BC-A, BC-B, BC-C, BC-D, BC-E, SC, ST and Ex.servicemen** provided in Rule 22 of A.P. State & Subordinate Service Rules, 1996 will be applicable. The Reservation to Disabled persons is not applicable as per Departmental Special Rules/Adhoc Rules.

Pertaining to Backward Classes (paras 4 & 5)

4. **Relaxation in upper age limit (as given in para 7 (A) (a) and / or reservation to 'BC-E group' or 'any category in BC-E group' will be subject to the adjudication of the litigation pending before the Honourable Courts.** However relaxation in upper age limit (as given in para 7 (A) (a)) and / or reservation to 'BC-E group' is applicable to **first to the 14 categories** of BC-E group as per interim order on 25-03-2010 in Civil Appeal No(s). 2628-2637 of 2010 of Hon'ble Supreme Court of India. The castes mentioned in Sl. No. 15 are treated as 'OC' category.

5. **Government have issued in G.O.Ms.No. 3, Backward Classes Welfare (C2) Department dated 04-04-2006, laying down the criteria to determine Creamy Layer among Backward Classes in order to exclude from the provisions of reservations. Government of Andhra Pradesh has adopted all the criteria to determine the Creamy Layer among Backward Classes as fixed by the Government of India. The Government of Andhra Pradesh have fixed the annual income limit at Rs. 4,00,000/-.**

- a) The candidates belonging to Backward Classes should submit the Community certificate in the format given in Annexure - III to avail relaxation in age. The certificate must have been issued by the competent revenue authority in terms of G.O. Ms. No. 58 SW (J) Dept., dated 12-05-1997.
- b) Only those candidates belonging to Backward Classes who do not belong to 'Creamy layer' as defined in G.O.Ms.No. 3, Backward Classes Welfare (C2) Department dated 04-04-2006 will be eligible to avail reservation. They should submit the certificate in the format given in Annexure - IV regarding their exclusion from the Creamy Layer

from the competent authority (Tahasildar) along with the Community certificate in the format given in Annexure - III.

- c) Candidates belonging to Backward Classes who belong to 'Creamy layer' are eligible to avail relaxation in age but not the quota for reservation. They should submit the Community certificate in the format given in Annexure - III.

6. The requisite educational qualification, age, procedure to be followed for selection etc are given below. The candidates must read the instructions given in this notification as well as "instructions for filling the application form" carefully in their own interest.

7. Eligibility Conditions:

Candidates from Other State are not eligible.

A. Age Limit: Must have attained the age of 18 years and must not have attained the age of 33 years as on 1st July, 2012 i.e., must have been born not earlier than 2nd July, 1979 and not later than 1st July, 1994.

- a) The upper age limit prescribed in para (a) above will be relaxable as under;

Sl. No.	Category of candidates	Relaxation of age permissible
1.	Retrenched temporary employees in the State Census Department with a minimum service of 6 months.	3 years
2.	A.P. State Government Employees (Employees of APSEB, APSRTC, Corporations, Municipalities etc. are not eligible).	5 Years based on the length of regular service.
3.	Ex-Service men	3 years & length of service rendered in the armed forces.
4.	N.C.C.(who have worked as Instructor in N.C.C.)	3 Years & length of service rendered in the N.C.C.
5.	SC/ST and BCs	5 Years

NOTE: - The date of birth accepted is that entered in the Secondary School Certificate or Matriculation or an equivalent examination certificate. No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, service records and the like will be accepted.

B. Minimum Educational Qualification:

Applicants must possess the qualifications from a recognized University as detailed below or equivalent thereto, subject to various specifications in the relevant service rules and as indented by the department as on the date of notification.

Post Code No.	Name of the Post	Educational Qualifications
11	Scientific Assistant (Physical)	The candidate must hold, as on date of notification, have passed M.Sc. in I or II Division with Physics as the subject or Forensic Science with Physics as special subject or an equivalent qualification from any University in India established or incorporated by or under a Central Act, or Provincial Act or State Act or an Institution recognized by the University Grants Commission
12	Scientific Assistant (Chemical)	The candidate must hold, as on date of notification, have passed M.Sc. in I or II Division with Chemistry or Bio Chemistry as the subject or Forensic Science with Chemistry or Toxicology as special subject or an equivalent qualification from any University in India established or incorporated by or under a Central Act, or Provincial Act or State Act or an Institution recognized by the University Grants Commission
13	Scientific Assistant (Biology/Serology)	The candidate must hold, as on date of notification, have passed M.Sc. in I or II Division with Biology or Zoology or Botany or Microbiology or Bio-Technology or Forensic Science with Biology as the subject or an equivalent qualification from any University in India established or incorporated by or under a Central Act, or Provincial Act or State Act or an Institution recognized by the University Grants Commission
14	Laboratory Technician	The candidate must hold, as on date of notification, have passed SSC or any other examination recognised by the State Government as being equivalent to SSC

Note: The candidates who possess higher qualification than the prescribed one will also be considered for selection on par with the candidates who possess the prescribed qualification.

8. Application forms: The eligible Candidates must apply ON-LINE only by following steps with full details of the Applicant from website apfsl.cgg.gov.in.

i) The candidates have to ensure their eligibility conditions for the post before making fee payment as fee once paid is not reimbursable under any circumstances.

HOW TO APPLY:

Procedure For Applying Online

- i) The candidates shall first download the 'User Guide' from the website and go through it carefully and satisfy their eligibility for appearing for
- ii) The candidate after satisfying herself/himself about the eligibility criteria for shall pay prescribed fee through APONLINE or e-Seva or Payment Gateway for submission of application through Online. The candidate has to give the required preliminary data (i.e. Name of the candidate, Date of birth, Gender, whether the candidate belongs to A.P. and Mobile number etc.). On receipt of fee the candidate shall be issued a ' Journal Number ' with which she/he can proceed with submission of application online. Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received .

Permissible Size of the photograph and signature for scanning

Photo width = 3.5cm

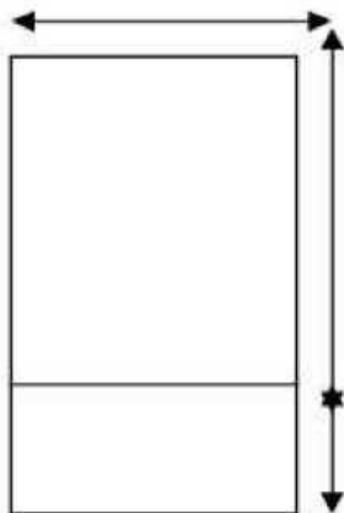


Photo Height = 4.5cm

Signature Space = 1.5 cm

- iii) The candidates shall follow the procedure of submission of online application as given in the 'User Guide' and also as per the instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X4.5cms before filling in on-line application.'
- iv) Paste the photograph on a white paper and sign below (sign in BlackInk only). Look for the sample above. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in *.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colors during the process of scanning.
 - a) Applications with no photo/ unclear photo/ inadequate size photograph will be rejected. Hall-Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
 - b) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost
- v) Initial steps to be followed before filling Online Application Form
 - a) Go to <http://apfsl.cgg.gov.in>
 - b) Click on Submit Application.
 - c) Click on the dialogue box (i.e., WELCOME TO ONLINE APPLICATION)
 - d) Confirm the next dialogue box (i.e., Fields marked with '*' are compulsory)
 - e) Enter your Journal Number issued by APONLINE or e-Seva or payment gateway, the date of payment of fees and Date of birth.
 - f) At the field 'Attach your latest photograph' Click on Browse button and attach your photograph and your signature stored on the local machine.
 - g) Check the declaration and enter the verification code.
 - h) Press Upload
 - i) The application will be opened.
 - j) When the application form is opened check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph
 - k) Confirm that the photograph is yours and that it is as per the given specifications.
 - l) Fill in the application form as per the instructions given in the User Guide and User Guide and those offered while filling the Online Application Form.
 - m) After filling all the details press PREVIEW button. This will display the details submitted by you
 - n) If you find all the details correct press SUBMIT other wise press EDIT and resubmit the information.
 - o) On submission of application form online the candidate shall be given reference ID number which should be kept carefully for any kind of future

correspondence and for Downloading of Hall Ticket for the written exam to be conducted at a later date.

vi. **Completeness of Application Submission.**

1. On submission of application form online the candidate shall be given reference ID number which should be preserved carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving reference ID number .
2. On completion of submission, the candidates shall take a printout of the application and store it for future use.

9. **FEE:** (Remittance of Fee) Each applicant must pay **Rs. 100/- (Rupees One Hundred Only)** towards Application Processing Fee and Examination Fee is compulsory for all categories of candidates.

10. **LAST DATE FOR RECEIPT OF APPLICATIONS:** Eligible candidates should submit applications by ON-LINE only on or before 31-12-2012 by 17:00 hours.

11. **CENTRES FOR THE WRITTEN EXAMINATION:**

1. The Written Examination will be held at **VISAKHAPATNAM, ELURU, GUNTUR, KURNOOL, KARIMNAGAR AND HYDERABAD.**
2. The Written Examination is likely to be held on 27-01-2013.

12. Candidates have to produce Original documents and other particulars on the day of verification date itself for verification as and when required and called for. If candidate fails to produce the certificates if any one, and the particulars furnished in the Application do not tally with the Original documents produced by the candidate, the candidature will be rejected/disqualified without any further correspondence. As candidature for the recruitment is processed through Computer/Electronic devices based on the particulars furnished in the Application Form, the candidate is advised to fill in all the relevant particulars carefully.

The APFSL will take up verification of eligibility conditions with reference to original documents before interview.

13. **Selection Procedure/Scheme:** The Selection Procedure/Scheme of the Exam will be as follows:

A) Written Examination: Questions will be objective in nature two hours duration. For Post Code Nos. 11, 12 and 13 the Question Paper will be in English only and for Post Code No. 14 the Question Paper will be in both English and Telugu Languages. The syllabus is given in Annexure I.

Post Code	Number of questions	Max. Marks
Post Code Nos. 11 to 13	160	40
Post Code No. 14	160	40

Note: The candidates will have to answer the questions on OMR sheet using Blue/Black Ball Point Pen only. For this purpose candidates should bring at least two blue / black ball point pens along with them.

B) Weightage: Weightage of three (3) marks for every completed six months of service subject to a maximum of 30 marks shall be given to the in-service candidates with experience of having worked / working in the A.P. Forensic Science Laboratory as per the G.O. Ms. No. 84 Home (Legal.II) Department dated 15-05-2012 appointed as per the guidelines issued in the G.O. Rt. No. 1369 Home (Ser.I) Dept., dated 07-09-2004. (In-service candidate certificate (working/worked in FSL) for weightage (Annexure-II)).

C) Interview: The candidates shall be called for interview in the ratio of 1:2 with reference to the number of vacancies based on their total score in the written examination (40 marks) and Weightage (if any) duly following the special representation as laid down in Rule 22 and sub rule 2 of Rule 22-A of Andhra Pradesh State and Subordinate Service Rules and as per para 4 above. Interview will carry a maximum of 30 marks.

When two or more candidates in a particular category obtain equal marks, preference will be given to the candidate who was born earlier.

D) Selection: The final selection will be strictly on relative merit of the candidates in each category, obtained by them based on their total score in the written examination (40 marks), Weightage (if any) and interview (30 marks) duly following the special representation as laid down in Rule 22 and sub rule 2 of Rule 22-A of Andhra Pradesh State and Subordinate Service Rules and as per para 4 above.

When two or more candidates in a particular category obtain equal marks, preference will be given to the candidate who was born earlier.

14. As per the provisions of "The Andhra Pradesh Public Employment (Organisation of Local cadres and regulation of direct recruitment) Order, 1975", the rule of reservation to local candidates is not applicable.

15. The persons already in Government Service/Autonomous bodies/Government aided institutions etc., whether in permanent or temporary capacity or as work charged employees

are however required to inform in writing, their Head of Office/Department, that they have applied for this recruitment.

16. Candidates who claim reservation as Ex.Servicemen should satisfy the conditions mentioned in Rule 2 (16) of A.P. State and Subordinate Service Rules and having the necessary certificate from the competent authority.

17. Incomplete/incorrect application form will be summarily rejected. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.

18. The selection of the candidates will be provisional and subject to verification of the original certificates, antecedents and medical examination.

19. **Antecedents verification:** No person shall be eligible for appointment to any service by direct recruitment unless he satisfies the selection authority as well as the appointing authority that his character and antecedents are such as to qualify him for such service.

20. Suppression of material facts or withholding any factual information in the attestation form (which would be supplied to the candidates who will be provisionally selected) will disqualify the candidate from being considered for appointment. In the event of any information being found false or incorrect or ineligibility being detected at any time even after appointment, he / she will be discharged from service forthwith by the appointing authority without giving any notice.

21. The employees who are appointed on or after 01-09-2004 are covered by the Contributory Pension Scheme. The existing Pension Scheme as per A.P. Revised Pension Rules, 1980 will not be applicable to them.

22. This office will not entertain any correspondence from any candidate

IMPORTANT DATES:

Starting date for payment of Fee at any AP Online Centre	-	10-12-2012
Starting date for filling and uploading ONLINE application is	-	11-12-2012
Last date for payment of Fee is	-	30-12-2012 up to 5.00 P.M.
Last date for uploading of Application is	-	31-12-2012 up to 5.00 P.M.

DIRECTOR,
FORENSIC SCIENCE LABORATORY,
ANDHRA PRADESH, HYDERABAD

ANNEXURE - I

SYLLABUS FOR WRITTEN EXAMINATION

A) For post code nos. 11 to 13:

- a) For post code no. 11: Degree standard in Physics (Objective type) (160 questions) (40 marks)
- b) For post code no. 12: Degree standard in Chemistry (Objective type) (160 questions) (40 marks)
- c) For post code no. 13: Degree standard in Botany, Zoology and Bio-Technology (Objective type) (160 questions) (40 marks)

B) For post code nos. 14: S.S.C. standard General Science (Objective type) (160 questions) (40 marks)

ANNEXURE - II

SERVICE CERTIFICATE FOR IN-SERVICE CANDIDATES
WORKING / WORKED IN FORENSIC SCIENCE LABORATORY

This is to certify that Sri/Smt./Kum _____
S/o / W/o / D/o _____ was enrolled on
_____ in the Forensic Science Laboratory in A.P. Police Department in the rank of
_____ and is in service in the rank of _____ / worked in
the rank of _____ upto _____.

2. He/She rendered his/her service as A.P. Government employee for _____ no. of
years _____ no. of months and _____ no. of days from the date of enrolment from
the date of enrolment till date of notification i.e., 29-11-2012 / till date of discharge.

Date:

Signature and Designation of
Unit Officer with seal

ANNEXURE – III
FORM FOR COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

Serial No.

S.C.
S.T.
B.C.

District Code:
Mandal Code:
Village Code:

Certificate No:

COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

(1) This is to certify that Sri/Smt./Kum _____
Son/Daughter of Sri _____ of
Village/Town _____ Mandal _____ District
_____ of the State of Andhra Pradesh belongs to _____
Community which is recognised as S.C./S.T./B.C. sub-group _____

The Constitution (Scheduled Castes) Order, 1950
The Constitution (Scheduled Tribes) Order, 1950

G.O. Ms. No. 1793, Education, dated 25-09-1970 as amended from time to time (BCs) /
S.Cs., S.Ts. list (modification) Order, 1956 S.Cs. and S.Ts. (Amendment) Act, 1976.

(2) It is certified that Sri/Smt./Kum _____ is a native
of _____ Village/Town _____ Mandal
_____ District of Andhra Pradesh.

(3) It is certified that the place of birth of Sri/Smt./Kum _____ is
_____ Village/Town _____ Mandal
_____ District of Andhra Pradesh.

(4) It is certified that the date of birth of Sri/Smt./Kum _____ is day
_____ month _____ year _____ (in words)
_____ as per the declaration given by his/her
father / mother / guardian and as entered in the school records where he/she studied.

Signature:
Date :
Name in Capital Letters:
Designation:

(Seal)

Explanatory Note: - While mentioning the community, the competent authority must mention the sub-caste (in case of Scheduled Castes) and sub-tribe or sub-group (in case of Schedules Tribes) as listed out in the S.Cs. and S.Ts (Amendment) Act, 1976.

ANNEXURE – IV

**APPLICATION CUM CERTIFICATE TO DECIDE THE CREAMY LAYER
STATUS OF A PERSON BELONGING TO BC/OBC CATEGORY**

1. Name of the Applicant:
2. Date of Birth:
3. Caste and Group:
(Certificate issued by the competent authority
should be enclosed)
4. Religion:
5. Address :
 - a) Present Address: _____

 - b) Permanent Address: _____

6. Occupation of the Applicant:
7. Name of the Father:
8. Date of Birth of Father:
9. PAN No. / TAN No. of the Father:
10. Name of the Mother:
11. Date of Birth of Mother:
12. PAN No. / TAN No. of the Mother :

OCCUPATION / INCOME / WEALTH STATUS OF PARENTS AND FAMILY

Father

Mother

A) Constitutional posts

i) Holding / held any Constitutional post		
ii) If yes, Name of the post holding / held		

B) Government Employment

i) Holding / held any Government Employment		
ii) If yes, Employment under Central Govt. / State Govt. / Public Sector Undertaking		
iii) Designation of initial appointment		
iv) Status of initial appointment (Group-I or II or III or IV)		
v) Designation of present post held and status of the post		
vi) If the initial appointment is of Group II Category and the individual was promoted to Group-I category, date of promotion and age at which promoted to Group-I category		

C) Military/Paramilitary forces

i) Designation of the post holding or held		
ii) Is the post holding or held Is equivalent to Colonel or above		

D) Land holdings possessed by the family (Father, Mother and unmarried children)

- i) Extent of double crop irrigated land
- i) Extent of single crop irrigated land
- ii) Extent of unirrigated / dry land
- iii) Nature of Crops / Plantations raised
- iv) If the entire land possessed by the family is irrigated land, does the extent of irrigated land exceed 85% of the Ceiling limit as per Land Ceiling Act:
- v) If the land possessed by the family is both irrigated and unirrigated land and after conversion of unirrigated land into irrigated land on the basis of conversion formula, does the extent of irrigated land so obtained exceed 80% of the Ceiling Limit as per Land Ceiling Act.
- vi) If the plantations like Rubber, Coffee, Tea etc. are raised, the annual income from them during last three years.

E) Income from other sources - Private employment, Professional Services, Business, Commerce, Rents etc.

- i) Sources of income to the Family with full details of source:
 - Private employment
 - Professional Services
 - Business
 - Commerce
 - Rents
 - Others
- ii) The annual income during last three years year wise:
(enclose income tax returns)

F) Wealth Tax for having vacant land and / or building (s) in urban areas and urban agglomeration

- i) Location of property and value

- ii) Details of property
- iii) Use to which it is put
- iv) Whether Wealth Tax is being paid and Tax paid per annum

DECLARATION BY THE APPLICANT AND PARENTS OF THE APPLICANT

It is certified that the above mentioned particulars are true to the best of our knowledge and belief.

Signature of Mother

Signature of the Father

Signature of the Applicant

CERTIFICATE BY THE ISSUING AUTHORITY

The particulars mentioned above have been verified and found that

- a) The applicant does not come under creamy layer of BCs/OBCs under any of the categories.
- b) The applicant comes under creamy layer of BCs/OBCs under the category of _____ (A/B/C/D/E/F) mentioned above

Signature of the Issuing Authority