



**CENTRAL POWER DISTRIBUTION COMPANY OF A.P.LTD.**

**MINT COMPOUND :: HYDERABAD -63**

**Notification No.CGM(HRD)/GM(Adm)/AS(Per)/PO-A/119-A2/2013-3, Dt.07.11.2013 .**

Applications are invited from eligible candidates for filling-up of vacancy of whole time Director (HRD & IR) in Central Power Distribution Company of Andhra Pradesh, India.

The desirous eligible Candidates may submit the application for Director (HRD & IR) Post in APCPDCL in prescribed format well in advance not later than one month from the date of notification **i.e., 06.12.2013 by 5.00 PM**, addressed to the Chairman & Managing Director, APCPDCL, Corporate Office, 6-1-50, Mint Compound, Hyderabad – 500 063, A.P., India.

**I ELIGIBILITY:**

**1. Age:** The applicant shall **NOT be above Sixty Two (62) years** of age as on the date of notification.

**2. Qualification:** The person shall have minimum Bachelor's/Equivalent Degree in the subject directly relevant to the position.

**3. Eligibility Criteria:**

- a) The person shall have at least 15 years of experience in the field relevant to the position.
- b) The person shall have atleast 25 years of professional experience with any State/Central government and/or Government undertaking. Such person shall also have completed three years of minimum combined service in the categories of Chief Engineer and Superintending Engineer together or three years of minimum experience in the categories of Chief General Manager/Executive Director or an equivalent rank in the State Government/Public Sector Undertakings etc.”
- c) The person shall have minimum Bachelor's/Equivalent Degree in the subject directly relevant to the position.

(For example, a person who can be eligible for the position of Director (Finance) shall have atleast a Bachelors Degree in Commerce or an equivalent Subject. Qualified Chartered Accountants and Company Secretaries can also be considered as eligible persons.)

#### **4. Tenure of Appointee:**

Director shall be selected initially for a term of Two (2) years. The tenure of the appointee may be extended for a period of One (1) year at a time up to a maximum of Two (2) extensions. All decisions related to extension of tenure shall be made after the approval of the competent authority with the recommendation of the Selection Committee based on the yearly assessment report of the Director. Candidates with outstanding assessment only should be considered for re-appointment.

#### **5. Emoluments:**

A consolidated amount of Rs.90,000/- including DA, HRA and CCA minus pension per month. The above said consolidated pay will be enhanced by 10% every year. The emoluments are subject to modification from time to time by Government of A.P.

Security Guard Allowance of **Rs.8079/- P.M.**

Telephone Operator Allowance **Rs.8079/- P.M.**

#### **6. Company Profile:**

APCPDCL was incorporated under the Indian Companies Act, 1956 and is a wholly owned State Government Company. The Company is presently engaged in Distribution and retail supply of Electricity.

#### **7. Job Description and responsibilities:**

As decided and entrusted by the Board/Chairman & Managing Director, APCPDCL.

**II. Person selected if already in Govt. Service will have to seek retirement before appointment.**

#### **III. SUBMISSION OF APPLICATION:**

1. The applicants are required to go through the detailed notification and decide themselves as to their eligibility for this recruitment carefully before applying.

2. The applicants have to submit the application along with enclosures well in advance. Application received after the due date will be rejected. The APCPDCL will not be responsible for the postal delay.

3. Incomplete/in-correct/in-eligible application form will be summarily rejected. APCPDCL under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at later stage.

4. The candidate should not furnish any false/tampered/fabricated information or suppress any material information while filling of the application form.

5. The applicant if in Government Service should forward the application through proper channel. The forwarding authorities should also certify that the entries in the application have been verified from the records and found correct and that no disciplinary/vigilance proceedings are pending or contemplated against the officer as well as no major/minor penalties imposed on the officer during the last ten years.

6. Candidate is in service the forwarding authorities should forward the application with the following documents.

- (i) Up-to-date and complete confidential report (CR) dossiers in original/ attested Xerox copies of last five (5) years, Annual Confidential Reports (ACR) of the candidate.
- (ii) Integrity Certificate.
- (iii) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned.
- (iv) List of major/minor penalties, if any, imposed on the candidate during the last ten years/ No penalty certificate.

The application of candidates received without the CR dossiers/ACRs or which contain incomplete information, or received after the due date will not be entertained.

#### **IV. CHECK LIST:**

1. Application Form in prescribed proforma in duplicate.
2. Attested copies in support of Age, Qualification, Nationality, Caste.
3. Annual Reports for the last five (5) years where worked.

4. Evidence of Work experience.
5. Candidate has to submit willingness for the post of Director if selected.
6. In-Service applicants should submit the application through proper channel along with “No Objection Letter” from the Controlling Officer/ Head of Department and the application should reach before due date to the APCPDCL.

The Central Power Distribution Company of Andhra Pradesh Limited (APCPDCL) reserves the right to modify/cancel the Notification and/or Recruitment Process without assigning any reason.

Place: Hyderabad,  
Date.07.11.2013.

Sd/-  
CHAIRMAN & MANAGING DIRECTOR.  
APCPDCL